

AGENDA**FRANKLIN CITY COUNCIL****MONDAY, June 11, 2018 – CITY HALL COUNCIL CHAMBERS – 207 W. SECOND AVE.****7:00 P.M.****Regular Meeting**

Call To Order MAYOR FRANK M. RABIL

PLEASE TURN OFF CELL PHONES MAYOR FRANK M. RABIL

PLEDGE OF ALLEGIANCE**Special Recognition: Resolution of Appreciation – May 17, 2018 Fire Emergency Response****CITIZENS' TIME****AMENDMENTS TO AGENDA****1. CONSENT AGENDA**

- A. Minutes: May 14, 2018 Work Session and Regular Meeting, May 21, 2018 and June 4, 2018 Called Meetings
- B. Departmental Reports: April, 2018

2. FINANCE

- A. FY 2017 – 2018 School Budget Amendment # 2018 – 15

3. OLD/NEW BUSINESS

- A. School Board Appointments – At Large, Wards 4 & 6
- B. Partial Property Tax Abatement (Donated IP Property Closing)
- C. City Manager's Report

4. COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS**5. CLOSED SESSION**

Closed Session - I move that the Franklin City Council meet in Closed Session to discuss appointments to boards and commissions; to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the community; and, consultation with legal counsel regarding specific legal matters requiring the provision of legal advice pursuant to Virginia Code Section 2.2 – 3711 (A) (1), (5) & (8).

6. Adjournment

UPCOMING ITEMS TO BE SCHEDULED

The items below are intended to be reflective, and not inclusive of all subjects staff is working on to bring forward to City Council in the next two months. Both the time lines and subject matter are subject to change and should not be considered final.

<u>SUBJECT</u>	<u>TENTATIVE TIME LINE</u>
Council/Planning Commission Joint Work Session to discuss strategies to encourage economic investment /Growth	Tuesday, June 12, 2018 @ 6:00 p.m. City Hall Administrative Wing Conference Room (Second Floor)
Council/Planning Commission Joint Meeting (re: Public Hearing on Zoning Ordinance Changes Impacting Growth)	Monday, June 25, 2018 @ 7:00 p.m. City Council Chambers
The Family Wellness Fun Day(Parks & Recreation Sponsored Event)	Saturday, June 30, 2018 @ 10 a.m. to 3:00 p.m. Amory Dr. Recreational Park
City Council Biennial Organizational Meeting	Monday, July 9, 2018 @ 7:00 p.m. City Council Chambers



Resolution of Appreciation

WHEREAS, at approximately 2:22 p.m. on Thursday, May 17, 2018, a 9-1-1 call was received at the City of Franklin Emergency Communications Center reporting a fire at Trinkets & Treasures, 208 N. Main Street; and,

WHEREAS, the City of Franklin Fire Department was first on the scene and Chief Vince Holt assumed the role of Incident Commander; and,

WHEREAS, the building was located in the heart of the historic Downtown Franklin District and in close proximity to other businesses on North Main Street; and,

WHEREAS, fires involving an aged structure are often difficult to extinguish requiring a tremendous amount of resources because of the intensity and lengthy battle with a multitude of complicated factors including the responsibility to protect the lives of citizens and property, and numerous other safety considerations; and

WHEREAS, the outpouring of mutual aid assistance and support from throughout the region including: Franklin Fire & Rescue; Courtland Volunteer Fire Department; Carrsville Volunteer Fire Department; Windsor Volunteer Fire Department; Hunterdale Volunteer Fire Department; Hunterdale VFD Rehab; Newsoms Volunteer Fire Department; Ivor Volunteer Fire Department; Carrollton Volunteer Fire Department; Holland Volunteer Fire Department; Smithfield Volunteer Fire Department; Sedley Volunteer Fire Department; Virginia Department of Forestry; Isle of Wight County Emergency Services; Franklin Power & Light; Franklin Police Department; Franklin Public Works and Franklin/Southampton Community Development; was simply amazing; and,

WHEREAS, as a result of the heroic efforts of these well trained public servants and volunteers, collateral property damage was minimized and the fire successfully extinguished with no loss of life or life threatening injuries;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Franklin that the City hereby recognizes, honors and offers heartfelt thanks to all these brave men and women who are worthy of our deepest appreciation for their generous and heroic service in responding to this emergency.

AND, BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the City Council of the City of Franklin this 11th day of June, 2018, preserving and recording our gratitude to all the aforesaid departments, agencies and organizations and evidencing the high esteem in which they are held in the City of Franklin and by the City Council.

Adopted: June 11, 2018

Mayor

CONSENT AGENDA

A. Minutes: May 14, 2018 Work Session and Regular Meeting, May 21, 2018 and June 4, 2018 Called Meetings

B. Departmental Reports: April, 2018

Franklin City Council
Work Session
May 14, 2018 – 6:00 p.m.

The Franklin City Council met in a budget work session on Monday, May 14, 2018 in the Council Chambers located at 207 West 2nd Avenue. Mayor Rabil called the work session to order at 6:00 p.m. The purpose of the work session was to continue discussions on the proposed City Budget for FY 2018 – 2019 prior to the Council conducting the public hearing scheduled for the regular meeting at 7:00 p.m. following this work session.

Council Members in Attendance: Frank Rabil, Mayor; Barry Cheatham, Vice-Mayor; Benny Burgess, Linwood Johnson, Mary Hilliard, Bobby Cutchins and Greg McLemore.

Staff in Attendance: Randy Martin, City Manager; and Taylor Williams, City Attorney; Brenda Rickman, Commissioner of the Revenue; Dinah Babb, Treasurer; and Chief Vince Holt, Director of Emergency Services.

Mayor Rabil recognized the City Manager to provide a budget update. Manager Martin reviewed the highlights of the proposed budget in preparation for conducting the required public hearing later in the evening during the regular Council meeting.

Mayor Rabil then asked members of Council for any questions they had in preparation for the public hearing.

Councilman Johnson reviewed the history of the City not providing funding in recent years to support the regional STOP organization. He spoke favorably on the efforts of the organization and indicated he would like to see some funding considered by the City. Councilwoman Hilliard indicated she had talked to representatives of the organization as well.

Mayor Rabil then commented on the proposed tax rate increase in the recommended budget. He indicated it was the Council's call and reminded all that the rate increase was only proposed at this time.

Vice-Mayor Cheatham requested additional information be provided to Council prior to the next work session including: a list of positions with salary and benefit information.

Councilman Burgess requested copies of the position prior year breakdown information included on pages 60 & 61 of the budget document. He would like the information for each year for comparison purposes as far back as 2010 if possible.

Councilman Burgess commented that the information on the Summary pages 48 & 49 regarding Transfers could give an inaccurate perception to casual readers since the breakdowns are not provided except in the budget detail sheets further into the document. He suggested this presentation be tweaked in future budget cycles for clarification purposes.

Councilman Burgess also commented on the reassessment impacts. Vice-Mayor Cheatham requested the Manager provide a work sheet on the "revenue neutral" calculation before the next work session.

Manager Martin reviewed the information presented by the assessor previously to the Council, but indicated the numbers had since changed. Commissioner of Revenue Rickman agreed to provide the updated information to the Manager and Council. The Manager indicated he would provide a breakdown of the portion of the value changes associated with new construction since the last reassessment as well.

Franklin City Council
Work Session
May 14, 2018 – 6:00 p.m.

Mayor Rabil reminded Council that scheduling a joint work session had been discussed with the Planning Commission to consider ways to enhance revenues by encouraging economic investment including specifically a review of any related regulatory changes deemed desirable. The Mayor suggested this meeting be a separate meeting date not in a more time restricted work session prior to the regular Council meeting like tonight. The Council agreed by consensus with the Mayor's suggestion.

Recess

Mayor Rabil recessed the work session at 6:45 p.m. until the 7:00 p.m. regular meeting begins.

These Minutes for May 14, 2018 City Council Work Session Meeting were adopted on the 11th day of June 2018.

Mayor

Clerk to City Council

The Franklin City Council held its regular meeting on Monday, May 14, 2018 at 7:00 p.m. in the Council Chambers at City Hall.

Council Members in Attendance: Mayor Frank Rabil, Barry Cheatham, Vice-Mayor; Linwood Johnson, Mary Hilliard, Greg McLemore and Benny Burgess (Councilman Cutchins absent).

Staff in Attendance: Randy Martin, City Manager; Taylor Williams, City Attorney; Mark Bly, Director of Power and Light; Chief Phil Hardison, Franklin Police Department; Russ Pace, Public Works Director; Brenda Rickman, Commissioner of Revenue; Dinah Babb, Treasurer; Chief Vince Holt, Director of Emergency Services; and Frank Davis, Interim Director of Parks and Recreation.

Others in Attendance: Officer Brian Snow, Franklin Police Department; Dan Howe, Executive Director, Downtown Franklin Association, Inc.; and Teresa Rose-McQuay; Administrative Assistant and Acting Secretary, Recording Minutes.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by everyone in attendance.

CITIZENS' TIME

Mayor Rabil acknowledged the citizens in attendance and shared that he would call those who signed up to speak in the order in which they signed up. Mayor Rabil also shared that if any of those who signed up wanted to speak during the scheduled Public Hearings, they would be recognized during the Public Hearing Section on the agenda.

Mr. Ralph Vincent, Jr of 718 Bolling Street addressed Council concerning the properties adjacent to his home. The properties are in disrepair and appear to have been used by homeless people. Mr. Vincent asked Council to address the issue.

Mr. Herbert Hunter of 408 A Cobb Street asked Council about including prayer in the agenda and also a moment of silence. He stated that we all work together for the betterment of the City.

Mr. Gary Wyse of 205 Willis Road asked when the Public Hearing was concerning the FY 2018 – 2019 City Budget. Mayor Rabil said that it is on the agenda this evening.

Mr. Bobby Tyler of 112 Queens Lane spoke about the Community Development Department and its role in the City. He commended the staff for their service.

Mr. Dan Howe of 100 Gillette Court shared information on three new businesses that had opened downtown and two more that are planning on opening. The Downtown Startup business campaign awarded three prizes for new businesses that will be opening shortly. Mr. Howe thanked the City and sponsors for all their support. He also commended the contestants for all their hard work. Mr. Howe also stated that Thursday, May 17, 2018 would be the kickoff of We Be Jammin with the Pizazz Band weather permitting.

AMENDMENTS TO AGENDA

There were no amendments to the agenda.

The Mayor took the opportunity to share with everyone that this week is National Law Enforcement Week and he thanked all law enforcement for their service. He stated that we should all be respectful and thankful for all that they do not just this week but on a daily basis.

Minutes: April 23, 2018 Regular and Called Meeting

Mayor Rabil asked if there were any corrections to the minutes of the April 23, 2018 Regular and Called meeting as corrected. Hearing none, he asked for a motion. Vice-Mayor Cheatham made the motion to approve the April 23, 2018 Regular and Called meeting minutes and Councilman Johnson seconded it.

The motion was approved by a 6 – 0 vote (Councilman Cutchins absent).

Minutes: April 16, 17 & 19, 2018 Called Meetings

Mayor Rabil asked if there were any corrections to the minutes of the April 16, 17 & 19, 2018 Called meetings. Hearing none, he asked for a motion. Councilman Johnson made the motion to approve the April 16, 17 & 19, 2018 Called meeting minutes and Vice-Mayor Cheatham seconded it.

The motion was approved with the vote as follows:

Councilman Johnson, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman Burgess, AYE; Councilman McLemore, ABSTAIN and Mayor Rabil, AYE (Councilman Cutchins absent).

Minutes: April 30, 2018 Called Meeting

Mayor Rabil asked if there were any corrections to the minutes of the April 30, 2018 Called meeting. Hearing none, he asked for a motion. Councilman Johnson made the motion to approve the May 8, 2017 Regular meeting minutes and Councilwoman Hilliard seconded it.

The motion was approved with the vote as follows:

Councilman Johnson, AYE; Councilman Cutchins, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, Aye; Councilman Burgess, AYE; Councilman McLemore, ABSTAIN and Mayor Rabil, AYE (Councilman Cutchins absent).

PUBLIC HEARINGS

FY 2018 – 2019 Proposed City Budget

Mayor Rabil commented that in the notice of Public Hearing for the budget, the City has to put in it any potential increase in tax rates that may be considered. He stated that just because it is in the notice does not mean it is going to be adopted. Mayor Rabil recognized Manager Martin to present his recommended budget for FY 2018 – 2019.

Manager Martin commented on the budget recommendation and the prior year comparison of all funds. He talked about the FY 2018 – 2019 General fund budget and closing the gap. When staff began the process; the variance was \$3,262,715 expenditure requests over projected revenue.

Manager Martin continued with highlights of the budgetary process and balancing the budget. The total recommended City Manager General Fund Budget is \$23,182,987 for FY 2018 – 2019. The General Fund proposed budget necessitated a five cent increase in the property tax rate to balance as presented. The additional funds are necessary to increase funding to the Schools and fund salary increases for city employees as proposed.

The recommendations for the Enterprise Funds are as follows:

- Water & Sewer Fund - \$3.52 million
- Solid Waste - \$1.31 million
- Airport Fund - \$464,090
- Electric Fund - \$16,243,462

The recommendations for other City Funds are as follows:

- Economic Development - \$316,550
- Social Services Fund - \$542,187
- School Fund – 17,572,692

Manager Martin concluded his presentation by going over the comparison of the tax supported debt service fund for FY 2018- 2019 versus FY 2017 – 2018, as well as, the comparison of the debt service for the Enterprise Funds and concluded with a report on the Capital Improvement budget proposed.

Mayor Rabil opened the Public Hearing at 7:36 p.m.

Mr. Dewey Edwards of 1109 North High Street addressed Council on the proposed tax increase. He expressed his opposition on raising taxes.

Mr. Gary Wyse of 205 Willis Road addressed Council of his discontent with a proposed tax increase and the affect that the increase would have on those with limited or fixed incomes.

(Councilman Cutchins arrived at the meeting during the public hearing).

Mayor Rabil closed the Public Hearing at 7:43 p.m.

School Board Nominations At-Large, Wards 4 & 6

Mayor Rabil recognized Attorney Williams to make comments about the School Board terms and appointments.

Attorney Williams stated that the purpose for the Public Hearing was to accept nominations for the At-Large, Wards 4 and 6 positions on the School Board. Attorney Williams reminded the audience that in order for a person to be considered, they must be nominated. He also commented that a person could be nominated for the ward position and the at-large position at the same time. The terms will be from July 1, 2018 – June 30, 2021.

Mayor Rabil opened the Public Hearing at 7:46 p.m.

Mr. Robert Holt of 826 Clay Street nominated Ms. Marchelle Williams for the Ward 4 position. Ms. Williams was appointed to fulfill an unexpired term. In short tenure on the School Board she has been a proven asset with her education and work experience with special needs children.

Mr. Dale Johnson of 205 Cypress Avenue nominated Mrs. Carrie Johnson for the At-Large position. Mrs. Johnson is a graduate of Franklin High School. She is a licensed teacher in the State of Virginia and has two children that attend Franklin Public Schools currently.

Mr. Tom Jones of 208 Meadow Lane nominated Mr. Robert Holt for reappointment to the Ward 6 position and At-Large position. Mr. Jones gave an overview of Mr. Holt's accomplishments during his tenure on the Franklin City Public School Board. He also talked about his educational background and proven abilities that have made him an asset in this position.

Mayor Rabil closed the Public Hearing at 7:50 p.m.

Cover 3 Vehicle Personal Property Tax Exemption Request

Mayor Rabil recognized Attorney Williams who deferred to Commissioner Rickman, with the Commission of the Revenue to present this item.

Commissioner Rickman stated that she had received an application for local determination of exemption from Real Estate or Personal Property taxation from Mr. Greg Scott, Founder and CEO of Cover 3 Foundation, which is a 503 © nonprofit organization. They provide several after school programs in various localities and meals for children. Their purpose is to eliminate childhood hunger. They also have coaching and mentoring programs for children.

They are asking for personal property tax exemption for the following vehicles:

- 2010 Nissan Sentra
- 2017 Ford Transit
- 2016 GMC Sierra

Mayor Rabil opened the Public Hearing at 7:54 p.m.

No one spoke on this issue.

Mayor Rabil closed the Public Hearing at 7:55 p.m.

Mayor Rabil asked if there was any desired action on the Personal Property Tax Exemption Request. Councilman McLemore made a motion to approve the request and authorize Attorney Williams to draft the ordinance for all three vehicles and Councilman Johnson seconded it.

The motion was approved by a 7 – 0 vote.

Mr. Scott thanked Council for their time and consideration of his request. He asked Council if he had to do this every time he purchases a new vehicle.

Mayor Rabil replied yes and Manager Martin added that he did not have to repeat it on any vehicles that are already exempted.

Mr. Scott acknowledged the response and again thanked Council for their time and attention in this matter.

FINANCE

FY 2017 – 2018 City Budget Amendment # 2018 - 14

Mayor Rabil recognized City Manager Martin to present the FY 2017 – 2018 City Budget Amendment # 2018 – 14.

Manager Martin noted the purpose of FY 2017 – 2018 was to appropriate funds from the Water & Sewer fund balance to cover emergency repairs at the Wastewater Treatment Plant in compliance with the City's permit issued by DEQ.

Manager Martin advised that there is also a request to appropriate funds from the Economic Development fund balance for building maintenance and repairs utilizing forfeited security deposits that were closed to fund balance in prior years.

Manager Martin stated that the recommendation was to approve FY 2017 – 2018 City Budget Amendment # 2018 – 14.

Councilman Burgess made the motion to approve City Budget Amendment # 2018 – 14 as requested and Vice-Mayor Cheatham seconded it.

Mayor Rabil asked if there were any questions or comments concerning the motion to approve FY 2017 – 2018 Budget Amendment #2018 – 14; hearing none Council voted.

The motion was approved by a 7 – 0 vote.

OLD/NEW BUSINESS

City Manager's Report

Manager Martin reported on Highground Services effort to get brush cleared along the portion of river behind their business located of Mechanic Street.

Manager Martin reminded Council of the upcoming called meetings on the budget at 6:00 p.m. on Monday, May 21st and June 4th, 2018 in the Council Chambers.

Manager Martin stated that the Council organizational meeting will be held on Monday, July 9, 2018 at the beginning of the regular Council meeting on that date.

Manager Martin updated the Council Priority report and enclosed it in the agenda package for Council to review.

Manager Martin recognized Attorney Williams who announced to Council that the sale of the former skating rink property has been closed and the property sold. Due to the revenue sharing zone with Isle of Wight, the City will receive future revenue from the business that is relocating to the facility.

Mayor Rabil asked if there were any questions or comments for Manager Martin or Attorney Williams concerning their report.

Councilman McLemore asked about the status of the demolition of the Jones garage on South Street because he did not see it on the priority tracking sheet.

Manager Martin stated that it was not included on the priority list. Manager Martin stated that he would be glad to provide an update to Council.

Councilman Burgess commented that he wanted to see the top priorities listed at the top of the sheet; not scattered throughout the spreadsheet, on a monthly basis and the other priorities on a quarterly basis.

Mayor Rabil suggested that a report on the top priorities be given at the second meeting of every month and the rest of the tracking report be done on a quarterly basis.

COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS

Councilman Johnson reported on the Western Tidewater Regional Jail. He advised that WTRJ had passed the budget with a contingency of adding a 2% salary increase if approved by the state. Councilman Johnson also reported that in order for the jail to save on transportation expenses, inmates with non-life threatening illness are being seen by a physician online from the jail.

Councilman McLemore asked when the independent contractor would be coming in to do the equipment audit for the electric. Manager Martin recognized Director Bly, who responded May 21st.

Mayor Rabil congratulated all the participants in the Startup Downtown campaign. He spoke of the exposure they all received concerning the introduction to business planning and stated that maybe some of those others would open businesses in the City as well.

Councilman Johnson reported on the Night of the Stars event held by the Franklin Public Schools. He felt that it was a very nice event.

Mayor Rabil also commented on the events already mentioned and encouraged everyone to come out for the events in support of Downtown Franklin. He reminded everyone of Cruise In on Wednesdays and We be Jammin on Thursday weather permitting. The Farmers Market will begin on Wednesday, May 30, 2018.

Councilman McLemore invited the public to come out on Saturday, May 26, 2018 for his event at Barrett's Landing

Closed Session

Councilman Burgess made the motion for the Franklin City Council to meet in Closed Session to discuss appointments to boards and commissions pursuant to Virginia Code Section 2.2 – 3711 (A) (1). Vice-Mayor Cheatham seconded the motion.

Mayor Rabil asked for any comments or questions on the motion. Hearing none, Council voted.

The motion was approved by a 7 – 0 vote.

The Council entered into closed session at 8:08 p.m.

Mayor Rabil reconvened the open session at 8:21 p.m. and asked for a motion certifying the closed session.

Councilwoman Hilliard made a motion certifying that the only matters discussed during the closed session were those lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened. The motion was seconded by Councilman Cutchins.

The motion was approved by a 7 – 0 vote.

Action # 1

Vice-Mayor Cheatham made a motion to appoint Councilman Burgess and Councilman Cutchins as the City Council representatives to the City/County Public Utilities committee. Councilman Johnson seconded the motion and it was approved with the vote as follows:

Councilman Johnson, AYE; Councilman Cutchins, ABSTAIN; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman McLemore, AYE; Councilman Burgess, ABSTAIN; and Mayor Rabil, AYE.

Action # 2

Councilwoman Hilliard made a motion to appoint Amanda Crumpler to the Ad Hoc Rental Inspection Advisory Committee. The motion was seconded by Vice-Mayor Cheatham.

The motion was approved by 7 – 0 vote.

Adjournment

Councilman McLemore made a motion to adjourn the meeting which was seconded by Councilwoman Hilliard.

The motion was approved by a 7 – 0 vote.

Mayor Rabil declared the meeting adjourned at 8:30 p.m.

These Minutes for the May 14, 2018 City Council Regular Meeting were adopted on the 11th day of June, 2017.

Mayor

Clerk to City Council

**Franklin City Council
Called Meeting
May 21, 2018 – 6:00 p.m.**

The Franklin City Council met in a called meeting at 6:00 pm on Monday, May 21, 2018 in the Council Chambers located at 207 West 2nd Avenue. The purpose of the Called Meeting was to continue the Council Work Session discussions on the proposed City Budget for FY 2018 – 2019.

Council Members in Attendance: Frank Rabil, Mayor; Barry Cheatham, Vice-Mayor; Benny Burgess, Linwood Johnson, Mary Hilliard, Bobby Cutchins and Greg McLemore.

Staff in Attendance: Randy Martin, City Manager; and Taylor Williams, City Attorney; and, Councilwoman elect, Wyndolyn Hilliard-Copeland.

Mayor Rabil called the meeting to order and stated the primary purpose and intent for this meeting being scheduled was for Council to provide the School Division feedback on the Council’s intentions regarding the school division budget request for FY 2018 – 2019. The School Division each year requests that if possible, the City Council give them a response on their budget request prior to June 1st to allow action on personnel contracts for the subsequent fiscal year.

Regarding feedback to the School Board on their budget request, members of Council made the following comments:

- Councilman Burgess stated he felt the City was in a crisis now; funding a tax increase for anything in his opinion would be devastating to the community at this time; citizens & businesses are struggling with the economy.
- Councilman Cutchins stated his agreement with Councilman Burgess; he would not be in favor of a tax increase for the same reasons.
- Councilwoman Hillard stated she would like to see enhanced security in the schools; if dollars are available she could support the request; no one ever wants to support a tax increase however she added.
- Mayor Rabil commented on the security item questioning the effectiveness of security at a cost of \$20,000 per school; he felt the capabilities of an employee at this cost would be very limited; he agreed he wants the schools secure, but a staff member “watching doors” would not be effective security in his opinion.
- Vice-Mayor Cheatham agreed with the Mayor’s comments on security at the schools; he was more concerned with a lack of discipline; he wants to see viable gains academically before appropriating more dollars to the School Division.
- Councilman McLemore commented that the Council wanted the schools to improve to attract more business to the community; he also commented that Council preferred to avoid taxes by maintaining the electric fund subsidy to the general fund over the years; concerning the discipline, he stated the city funds the regional jail; he felt the school resource officer request for security was a small part of a much larger request; he stated affluent people are more impacted by property taxes and their kids typically go to the academies; he felt the Council had a big issue with the School Board so a new Board was appointed and they made the funding request; the property taxes will be smaller in impact to his constituents; concerning security, he stated school shootings are not in predominantly black schools; he feels the proposed curriculum is “ridiculous” for predominantly African-American students.

**Franklin City Council
Called Meeting
May 21, 2018 – 6:00 p.m.**

- Councilman Cutchins responded that his concern is only about not doing a tax increase to provide additional dollars to the schools; he supports the schools but cannot justify a tax increase at this time.
- Councilman Johnson commented that he respected all the Council member comments; he indicated he had been struggling with the decision; he was in favor of helping the school division to achieve their goals; he pointed out that the schools are a big part of our potential economic improvement efforts; he felt the dollars should go to the schools from other programs as a priority; the City has to find the funds needed to fund the schools; need to cut any identified “fat” in the budget; he really supports the dual enrollment initiative and cited an example of a student who was benefiting from dual enrollment efforts thus far.
- Mayor Rabil stated that he too had wrestled with this decision; he applauded the Schools for developing a vision, but Franklin still has one school not accredited; we have lost 212 students to other school divisions and he applauds the School’s efforts to try to bring them back, but that will not happen quickly and is not a certainty that effort will work; he indicated he would not have any problem providing more funding when it is earned; he closed saying he had serious reservations about a \$170,000 increase in funding by raising taxes 3 cents per \$100 of property valuation.
- Vice-Mayor Cheatham reminded Council that the additional 2 cent increase of the 5 cents advertised as a possible increase would provide \$120,000 for city employee salary increases which he supported. The total increase of the 5 cents increase equaled \$290,000 in additional revenue.
- Councilman McLemore stated he would support no tax increase as long as we have waste in government; he suggested the City cut expenditures in city government and give it to the schools.

Having heard comments from all members of the Council, Mayor Rabil asked Council to focus on providing specific direction to the City Manager regarding the budget and give feedback to the School Division on their funding request.

Councilman Burgess reminded Council that in the past during reassessment years, the Council has attempted to keep the tax rate “revenue neutral”. He reviewed the history and actions taken by Council to this end. Given this history, he felt compelled to advise the School Division no additional funding would be forthcoming for FY 2018 – 2019 at this time.

Mayor Rabil commented that the School Division was still not able to provide an amount they anticipate will be available in carryover at the end of June 2018. He felt they should have an estimate which could be a source of additional revenue for the school budget once verified by the audit process.

Councilman Cutchins reiterated his support for the schools. He noted, however, the plan for dual enrollment will take several years to implement; he applauded their planning. He stated in business a 5-year planning model is a must. The School Division and the City must similarly have a step by step plan, but it takes time to implement.

Councilman McLemore agreed the schools must improve to realize economic improvement in the community. The City needs to cut luxuries and give the schools everything they need to do the job.

Councilwoman Hilliard referred back to her security in schools comment earlier acknowledging that she knows the Council cannot dictate to the School Board how to use the funds once they are appropriated. The use of the funds is their decision. She closed by stating she agreed with level funding the School Division.

**Franklin City Council
Called Meeting
May 21, 2018 – 6:00 p.m.**

Councilman Johnson believes armed security would be more effective than unarmed staff waiting for law enforcement to arrive.

Councilman McLemore questioned the effectiveness of paying for armed security.

Councilman Burgess advocated for Council consideration of a revenue neutral tax rate.

In response, City Manager Martin indicated he would do an analysis of the reassessment to determine the revenue neutral rate and share with Council.

Mayor Rabil commented on affordability being a key consideration when the Council determines an acceptable tax rate to fund the budget.

Manager Martin added that sustainability should also be a factor as the City had been able to maintain the current 99 cent rate for the last three fiscal years.

Councilman Burgess repeated his concern about the current crisis and the need for action right away to increase the number of rooftops to support the business community. He cited the example of the planned project on College Drive and the need to revisit the status.

Councilman Johnson emphasized the need to review policies and regulations with the planning Commission soon to jump start the process. He also emphasized the need to further pursue economic development efforts to enhance revenue.

Mayor Rabil reminded Council that Franklin operates under the Council/Manager form of government and the Council needs to give direction to the Manager, so he can perform his duties.

Councilman Burgess then made a motion for the City Manager to notify the School Division that the Council intended to level fund the FY 2018 – 2019 school operating budget at the FY 2017 – 2018 amount. Vice-Mayor Cheatham seconded the motion.

The motion was approved with the vote as follows:

Councilman Johnson, AYE; Councilman Cutchins, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman McLemore, NAY; Councilman Burgess, AYE, and Mayor Rabil, AYE.

As for the total budget, Vice-Mayor Cheatham felt there were adjustments that could be made to avoid a tax increase while funding the city employee pay increase.

ADJOURNMENT

Mayor Rabil asked for a motion to adjourn.

Councilwoman Hilliard made a motion to adjourn and Vice-Mayor Cheatham seconded it.

The motion was approved by a 7 – 0 vote

Mayor Rabil adjourned the meeting at 6:59 p.m.

**Franklin City Council
Called Meeting
May 21, 2018 – 6:00 p.m.**

These Minutes for May 21, 2018 City Council Called Meeting were adopted on the 11th day of June 2018.

Mayor

Clerk to City Council

**Franklin City Council
Called Meeting
June 4, 2018 – 6:00 p.m.**

The Franklin City Council met in a called meeting at 6:00 pm on Monday, June 4, 2018 in the Council Chambers located at 207 West 2nd Avenue. The purpose of the Called Meeting was for the Council to finalize and consider actions on the FY 2018 – 2019 City Budget.

Council Members in Attendance: Frank Rabil, Mayor; Barry Cheatham, Vice-Mayor; Benny Burgess, Bobby Cutchins and Greg McLemore (Linwood Johnson and Mary Hilliard absent).

Staff in Attendance: Randy Martin, City Manager; and Taylor Williams, City Attorney; and, Chief Vince Holt, Director of Emergency Services.

Mayor Rabil called the meeting to order at 6:00 p.m. and restated the purpose of the Called meeting was for the Council to finalize its discussions on the FY 2018 -2019 City Budget and consider actions as desired.

Manager Martin advised that Councilman Johnson called to advise that he would be late arriving for the meeting.

Mayor Rabil recognized the City Manager to provide an update on proposed adjustments to the budget reflecting the Council discussions at the last work session and feedback since that meeting. Manager Martin thanked members of Council for their input at the previous meetings and from individual members of Council that had contacted the Manager with further input.

Manager Martin reviewed handouts provided to Council that detailed potential adjustments to the proposed budget that would accomplish reducing the proposed increase in the property tax from \$1.04 cents per \$100.00 of property valuation to retain the current tax rate of \$.99 cents. The Manager responded to questions then offered his recommendation that Council adopt the revised budget which included the recommended employee salary increases previously discussed. Regarding the salary increases, Mayor Rabil commented that the consensus opinion of Council during previous discussions was to fund this item to offset the increase in insurance costs to employees.

In response to a question from the Mayor, Manager Martin clarified that no fees were recommended to be changed; however, he pointed out that the resolution as proposed clarified that the Basic Life Support (BLS) fee for EMS services was \$450.00 as opposed to records the Council adopted at a previous Council meeting which indicated the fee as \$400.00. The discrepancy was identified by staff and will be corrected with adoption of the proposed budget resolution.

Vice-Mayor Cheatham stated that he supported the revised budget and that he had reviewed numerous details of the proposed budget with the Manager and the Manager was very receptive to his suggestions. Councilman Burgess also indicated his support for the revisions; however, he wanted it notated in the record that he desired Council make it a priority to amend the budget as necessary during the coming fiscal year to authorize funding to fill the City Manager department position being deleted at this time. He feels the Manager needs this funding to meet demands anticipated going forward. It was a consensus of Council to make this a priority to the extent the budget conditions by mid-year will allow.

Vice-Mayor Cheatham indicated that he was optimistic that the actual use of unassigned fund balance proposed in the budget would be less than projected which would relieve pressure on the budget and allow for consideration of items like the administrative position.

**Franklin City Council
Called Meeting
June 4, 2018 – 6:00 p.m.**

Councilman McLemore asked if consideration had been given to reducing higher salaried positions. City Manager Martin indicated no stating that had not been suggested for consideration during the budget process. Councilman McLemore further questioned why exempt employees were proposed a 1% salary increase while non-exempt employees were getting 2%. Manager Martin explained that all employees were equitably affected by the insurance premium increase, but lower salaried employees were impacted greater proportionally to their salary.

Mayor Rabil commented on the budgeting process. He thanked the City Manager and staff, as well as, members of Council for all the effort and time spent working on this year's budget. He suggested the budget development process be critiqued and that it be streamlined to allow the Manager to prepare the proposed budget with the Council being engaged more like the process used over the last month and less time spent in work sessions directly with department heads. He noted that department heads had essentially reviewed their requests during annual report presentations at regular meetings and a second time at the work sessions on budget request details. Councilman Burgess agreed that he preferred the detailed department request review be handled administratively and that the Council's focus be on the Manager's recommended budget. Other members of Council commented positively on this concept as well.

Manager Martin thanked Council for this feedback and stated the departmental budget detail request reviews were a long term practice in Franklin initiated before his tenure in the City and he welcomed streamlining the process as suggested which could allow the budget to be completed sooner. He agreed to work with staff to develop a revised budget development schedule for Council to consider for the next budget year.

There being no further discussion, Mayor Rabil asked Council their pleasure with regards to desired action on the budget.

FY 2018 – 2019 Budget Resolution

Vice-Mayor Cheatham made a motion to approve the FY 2018 – 2019 Budget Resolution as revised and recommended by the City Manager and the Electric Rate Ordinance as also recommended by the City Manager. Councilman Burgess seconded the motion.

The motion was approved with the vote as follows:

Councilman Cutchins, AYE; Vice-Mayor Cheatham, AYE; Councilman McLemore, NAY; Councilman Burgess, AYE, and Mayor Rabil, AYE (Councilman Johnson and Councilwoman Hilliard absent).

City Manager Martin thanked the Council on behalf of the staff for their action to approve the budget and for all the time spent on the budget process.

Manager Martin also advised Council that related to the earlier meeting work session discussion about making it a priority to pursue efforts to encourage economic investment to enhance future revenues, the Planning Commission has agreed to meet in a work session with City Council to discuss strategies to this end. The desired meeting date is Tuesday, June 12, 2018 at 6:00 p.m.

Councilman McLemore stated he supported meeting with the Planning Commission for this purpose, but he requested Council have fewer meetings.

**Franklin City Council
Called Meeting
June 4, 2018 – 6:00 p.m.**

ADJOURNMENT

There being no further business for this called meeting, Mayor Rabil asked for a motion to adjourn.

Vice-Mayor Cheatham made a motion to adjourn and Councilman Cutchins seconded it.

The motion was approved by a 5 – 0 vote (Councilman Johnson and Councilwoman Hilliard absent).

Mayor Rabil adjourned the meeting at 6:40 p.m.

(Councilman Johnson arrived as the meeting ended).

These Minutes for June 4, 2018 City Council Called Meeting were adopted on the 11th day of June 2018.

Mayor

Clerk to City Council

DEPARTMENTAL REPORTS

APRIL 2018 MONTHLY REPORTS

The following monthly reports are attached:

Building Permit Activity Report
Property Maintenance Inspection Report
Zoning Clearances Issued
Environmental Services Report
Delinquent Meals and Lodging Tax
Business License
Parks and Recreation
City Clips
Utility Outage Report
Water System Chlorination Report
Department of Environmental Quality Report
Franklin Municipal Airport

RESIDENTIAL CONSTRUCTION

NEW SINGLE FAMILY

Owner/Address	Description/Parcel ID	Estimated Value
CLIFFORD, BONNIE & JEFFREY 22428 THOMASTON ROAD 23874	MOBILE HOME 102A-(2)-30C	133,000
CHILDERS, TERRY & GRACE 12088 OLD BELFIELD ROAD 23829	NEW SINGLE FAMILY 54-20	228,000
SIZEMORE, DAWN 19890 RIVER ROAD 23837	NEW SINGLE FAMILY 44-19D	75,000
EVERETTE & CHRISTOPHER RICKS 28313 SUNBEAM ROAD 23851	NEW SINGLE FAMILY 90-6	159,000
FOX, JOHN AND CARRIE 15317 CEDAR VIEW ROAD 23829	NEW SINGLE FAMILY TP 71-31F	310,000
COLONIAL COAST GIRL SCOUT COUNCIL 18406 DARDEN SCOUT ROAD 23837	NEW SINGLE FAMILY 46-23	15,000
KEETER, WILLIAM CHAD 18065 ROSEMONT ROAD 23878	NEW SINGLE FAMILY 47A1-1-61	251,429
HOWELL, STEPHEN 18251 WAKEFIELD ROAD 23837	NEW SINGLE FAMILY 45-19 A&B	155,000
BRANCH, RANDY 13630 APPLETON ROAD 23866	MODULAR HOUSING 35-2E / 35-2F	240,915
TOTAL NEW SINGLE FAM CONSTRUCTION:	9	1,567,344

RESIDENTIAL ADDITIONS

Owner/Address	Description/Parcel ID	Estimated Value
MASSENBURG, ALE 709 PACE STREET 23851	RESIDENTIAL ADDITION	500
PITTS, MICKEY L. 21382 MEDICINE SPRINGS ROAD 23837	RESIDENTIAL ADDITION 58A-1-4	40,000
TURNER, TODD 32331 UNITY ROAD 23866	RESIDENTIAL ADDITION 35-5-1	3,500
EURE, JAKE & APRIL 34258 JOYNER'S BRIDGE ROAD 23851	RESIDENTIAL ADDITION 63-73B	122,600
HARVER, DUANE 9242 TUCKER SWAMP ROAD 23866	RESIDENTIAL ADDITION 16-34L	200,000
TOTAL RESIDENTIAL ADDITIONS:	5	366,600

RESIDENTIAL RENOVATIONS

Owner/Address	Description/Parcel ID	Estimated Value
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SHAW, JR. MYLES F. & CONSTANCE 21391 SEDLEY ROAD 23851	RESIDENTIAL RENOVATIONS 62B-1-1	15,000
FRANKLIN-REDEVELOPMENT AND HOUSING 317 BRUCE STREET 23851	RESIDENTIAL RENOVATIONS	9,265
KANNON, MARGUERITE 209 CYPRESS AVE 23851	RESIDENTIAL RENOVATIONS 087-(004)-12	3,000
GARRIS, ALANDER 203 WASHINGTON ST 23851	RESIDENTIAL RENOVATIONS	29,330
VANN, PEGGY 30100 COUNTRY CLUB ROAD 23837	RESIDENTIAL RENOVATIONS 77B-5-8	60,891
PIXLEY, WENDELL 316 OLD SEDLEY ROAD 23851	RESIDENTIAL RENOVATIONS	3,000
CHRISTY, RONALD D. 23066 MAIN STREET 23829	RESIDENTIAL RENOVATIONS 57A-1-112	11,000
TOTAL RESIDENTIAL RENOVATIONS	7	131,486
TOTAL ALL RESIDENTIAL CONSTRUCTION:	21	2,065,430

COMMERCIAL CONSTRUCTION

COMMERCIAL ADDITIONS

Owner/Address	Description/Parcel ID	Estimated Value
CATALDO, JOE 23319 JERUSALEM ROAD 23837	COMMERCIAL ADDITIONS	3,600
CAPRON-DREWRYVILLE ATHLETIC ASSOCIATION, 22471 DREWRY ROAD 23844	COMMERCIAL ADDITIONS	40,000
TOTAL COMMERCIAL ADDITIONS:	2	43,600

COMMERCIAL RENOVATIONS

Owner/Address	Description/Parcel ID	Estimated Value
SMITH, MIKE 105--107 WEST FIRST AVENUE 23851	COMMERCIAL RENOVATIONS 107-(72)-BLK. 1-9A	30,000
HAYDEN VILLAGE ASSOCIATES, LLC 680 - 112 OAK ST 23851	COMMERCIAL RENOVATIONS TP 138-(090)-41B	1
HAYDEN VILLAGE ASSOCIATES LLC 680 - 130 OAK ST 23851	COMMERCIAL RENOVATIONS TP 138-(090)-41B	1
HAYDEN VILLAGE ASSOCIATES LLC 680 - 151 OAK ST 23851	COMMERCIAL RENOVATIONS TP 138-(090)-41B	1
HAYDEN VILLAGE ASSOCIATES LLC 680 -153 OAK ST 23851	COMMERCIAL RENOVATIONS TP 138-(090)-41B	1

HAYDEN VILLAGE ASSOCIATES, LLC 680 -155 OAK ST 23851	COMMERCIAL RENOVATIONS TP 138-(090)-41B	1
HAYDEN VILLAGE ASSOCIATES, LLC 680 - 150 OAK ST 23851	COMMERCIAL RENOVATIONS TP 138-(090)-41B	1
HAYDEN VILLAGE ASSOCIATES, LLC 680 OAK STREET 23851	COMMERCIAL RENOVATIONS TP 138-(090)-41B	1
HAYDEN VILLAGE ASSOCIATES LLC 680 -151 OAK ST 23851	COMMERCIAL RENOVATIONS TP 138-(090)-41B	1
HAYDEN VILLAGE ASSOCIATES 680 -152 OAK ST 23851	COMMERCIAL RENOVATIONS TP 138-(090)-41B	1
HAYDEN VILLAGE ASSOCIATES 680 -154 OAK ST 23851	COMMERCIAL RENOVATIONS TP 138-(090)-41B	1
HAYDEN VILLAGE ASSOCIATES 680 -120 OAK ST 23851	COMMERCIAL RENOVATIONS TP 138-(090)-41B	1
HAYDEN VILLAGE ASSOCIATES 680 -164 OAK ST 23851	COMMERCIAL RENOVATIONS TP 138-(090)-41B	1
TOTAL COMMERCIAL RENOVATIONS:	13	30,012
TOTAL ALL COMMERCIAL CONSTRUCTION:	15	73,612

OTHER BUILDING PERMITS

Owner/Address	Description/Parcel ID	Estimated Value
WHISENANT, SANDRA (STACY) 16206 IVOR ROAD 23866	GARAGE/CARPORT	24,000
SINGH, HARDEN 35242 GENERAL MAHONE BLVD 23866	CHANGE IN USE	1
GALFORD, DONALD 10789 NEW ROAD 23866	GARAGE/CARPORT	9,532
WIDMEYER, FRANCIS 33180 SCHOOLHOUSE ROAD 23851	SWIMMING POOL	2,000
VOSS, MIKE 22103 HARVEST DRIVE 23851	GARAGE/CARPORT	53,800
KEETER, WILLIAM CHAD 18065 ROSEMONT ROAD 23878	GARAGE/CARPORT	54,365
TOTALS:	6	143,698

DEMOLITION PERMIT

Owner/Address	Description/Parcel ID	Estimated Value
PARRISH, DALTON 15851 IVOR RD 23878	DEMOLITION	1

ARTIS, LESTER DEMOLITION 50
 21481 BARROW ROAD 23829

TOTALS: 2 51

SIGN PERMITS

Owner/Address	Description/Parcel ID	Estimated Value
SOUTHAMPTON SHOPPING CENTER / FOOD LION 1320 ARMORY DRIVE 23851	SIGN	4,000

TOTALS: 1 4,000

TOTAL # OF BUILDING PERMITS / VALUE: 45 2,286,791

CERTIFICATES OF OCCUPANCY

DATE ISSUED	ADDRESS	TYPE
NO C/O's ISSUED		

TOTAL PERMIT & INSPECTION FEES GENERATED: 13,848.20

TOTAL OTHER REVENUE GENERATED: 2,540.50

STATE SURCHARGE COLLECTED: GENERATED: 217.80

TOTAL REVENUE GENERATED: 16,606.50

OTHER PERMITS ISSUED:

TYPE	RES	COMM	FEES	VALUE
ELECTRICAL PERMIT	24	5	3,705.00	273,869
MECHANICAL PERMIT	11	3	1,280.00	97,941
PLUMBING PERMIT	14	3	1,595.00	121,257
ZONING PERMIT	20	3	575.00	40,118
TOTALS:	69	14	7,155.00	533,185

PROJECT CODE RECAP

PERMITS BY TYPE	# OF PERMITS	EST VALUE	FEES
COMMERCIAL ADDITIONS	2	43,600	390.00
CHANGE IN USE	1	1	25.00
COMMERCIAL RENOVATIONS	13	30,012	225.00
COMMERCIAL RENOVATIONS	13	30,012	225.00
DEMOLITION	2	51	50.00
ELECTRICAL PERMITS	29	273,869	3705.00
GARAGE/CARPORT	4	141,697	560.00
MECHANICAL PERMIT	14	97,941	1280.00
MODULAR HOUSING	1	240,915	235.00
MOBILE HOME	1	133,000	235.00
NEW SINGLE FAMILY DWELLING	7	1,193,429	1780.00
PLUMBING PERMITS	17	121,257	1595.00
SWIMMING POOL	1	2,000	120.00
RESIDENTIAL ADDITION	5	366,600	1080.00

PERMITS BY TYPE - CONTINUED	# OF PERMITS	EST VALUE	FEEES
RESIDENTIAL RENOVATIONS	7	131,486	905.00
SIGN	1	4,000	100.00
TEMPORARY PERMIT	2	2	860.00
ZONING CLEARANCE	23	40,118	575.00
TOTALS	143	2,849,990	13945.00

PERMITS BY AREA		
DESCRIPTION	# OF PERMITS	ESTIMATED VALUE
SOUTHAMPTON COUNTY	90	2,406,012
FRANKLIN (ALL)	35	403,366
TOTALS	125	2,809,378

INSPECTIONS BY TYPE			
PERMIT TYPE	# OF INSPECTIONS	RES	COMM
BUILDING PERMIT	111	97	14
ELECTRICAL PERMIT	34	25	9
EROSION CONTROL PERMIT	52	0	52
MECHANICAL PERMIT	16	16	0
PLUMBING PERMIT	18	15	3
TOTALS	231	153	78

Franklin-Southampton
 PERMITS FINALED FROM: 4/01/2018 TO 4/30/2018
 ALL PERMITS FOR SOUTHAMPTON COUNTY

Printed: 5/16/2018 3:23 pm

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Dt Finaled	Permit #	Address Map #	Description	Job Value
4/16/2018	B-16-000368	23107 MEHERRIN RD 23837 Not in record	ERECT TWENTY-TWO RIDES IN	1
4/09/2018	B-16-000886	30333 MAPLE AVE 23878 TP 47A2-1-118	CONSTRUCT 1983 SQ. FT. NEW	118,000
4/09/2018	P-16-001003	30333 MAPLE AVE 23878 TP 47A2-1-118	PLUMBING INSTALLATION	5,300
4/04/2018	L-16-001017	17437 JOHNSON'S MILL ROAD 23878 34-21	LAND DISTURBING	1
4/10/2018	E-17-000201	28126 MILL PATH ROAD 23851 116-10A	ELECTRICAL INSTALLATION	200
4/04/2018	L-17-000247	13414 IVOR ROAD 23878 22-26B	LAND DISTURBING	300
4/04/2018	L-17-000296	PLANK ROAD 23837 44-28G	To CONSTRUCT the ACCESS	20,594
4/09/2018	B-17-000384	9256 DOLES ROAD 23866 15-1-3	CONSTRUCT A 24 X 36 (864	30,000
4/10/2018	B-17-000392	28126 MILL PATH RD 23851 TP 116-10A	INSTALL 28' X 56' MODULAR IAW	59,995
4/10/2018	Z-17-000393	28126 MILL PATH RD TP 116-10A	ZONING APPROVAL	1
4/25/2018	B-17-000621	33341 ODOM CHAPEL ROAD 23827 113-25B	CONSTRUCT AND ADD A	24,950
4/04/2018	L-17-000634	21304 MEDICINE SPRING ROAD 23829 49-5E	LAND DISTURBING	9,500
4/30/2018	E-17-000844	8396 MAIN STREET TP 15A1-1-116	ELECTRICAL REPAIRS	50
4/02/2018	B-17-000862	15465 MISSION CHURCH ROAD 23866 35-39A	RENOVATION TO SFD DUE TO	195,053
4/23/2018	B-17-001034	15239 CABIN POINT ROAD 23837 31-14	CONSTRUCT A 30' X 76' (2280	183,575
4/10/2018	B-17-001061	18069 ROSEMONT ROAD 23878 47-61	CONSTRUCT A 3,070 SQUARE	279,529
4/02/2018	E-17-001159	15465 MISSION CHURCH ROAD 23866 35-39A	ELECTRICAL INSTALLATION	5,300
4/02/2018	M-17-001170	15465 MISSION CHURCH ROAD 23866 35-39A	MECHANICAL INSTALLATION	8,500
4/02/2018	P-17-001176	15465 MISSION CHURCH ROAD 23866 35-39A	PLUMBING INSTALLATION	6,500
4/13/2018	E-17-001186	22401 HARVEST DRIVE 23851 62C-1-86	TEMPORARY SERVICE POLE	100
4/24/2018	B-18-000033	31063 PEACHTREE AVENUE 23878 47A1-8-12	CONSTRUCT A 1788 SQUARE	154,296
4/23/2018	Z-18-000034	31063 PEACHTREE AVENUE 23878 47A1-8-12	ZONING CLEARANCE	1
4/10/2018	E-18-000039	18069 ROSEMONT ROAD 23878 47-61	ELECTRICAL INSTALLATION	11,500
4/10/2018	P-18-000052	18069 ROSEMONT ROAD TP 47-61	PLUMBING INSTALLATION	8,000
4/10/2018	M-18-000066	18069 ROSEMONT ROAD 47-61	MECHANICAL INSTALLATION	9,500
4/18/2018	E-18-000109	28487 SUNBEAM ROAD 23851 TP 90-(3)-2	ELECTRICAL INSTALLATION	12,500

PERMITS ISSUED FROM: 4/01/2018 TO 4/30/2018

Permit#/ Contractor	Dt Issued	Property Address Owner Name	Description Parcel ID#	Fee	Job Value
4/24/2018	M-18-000110	31063 PEACHTREE AVENUE 23878 47A1-8-12	MECHANICAL INSTALLATION		9,620
4/24/2018	P-18-000134	31063 PEACHTREE AVENUE 23878 47A1-8-12	PLUMBING INSTALLATION		5,300
4/23/2018	P-18-000155	15239 CABIN POINT ROAD 23837 31-14	PLUMBING INSTALLATION		1,500
4/10/2018	M-18-000158	18069 ROSEMONT ROAD TP 47-61	MECHANICAL INSTALLATION		100
4/23/2018	M-18-000165	15239 CABIN POINT ROAD TP 31-14	MECHANICAL INSTALLATION		9,500
4/24/2018	E-18-000168	31063 PEACHTREE AVENUE 47A1-8-12	ELECTRICAL INSTALLATION		3,000
4/24/2018	E-18-000190	15239 CABIN POINT ROAD 23837 31-14	ELECTRICAL INSTALLATION		2,025
4/13/2018	M-18-000219	22401 HARVEST DRIVE 23851 62C-1-86	MECHANICAL INSTALLATION		9,800
4/17/2018	E-18-000253	18017 FIRST STREET 23878 47A2-1-30	ELECTRICAL INSTALLATION		3,500
4/17/2018	E-18-000288	23020 MAIN STREET 60-8-1	ELECTRICAL REPAIRS		600
4/25/2018	E-18-000310	27490 SOUTHAMPTON PKWY 23837 Not in record	ELECTRICAL INSTALLATION		1,000
4/16/2018	E-18-000312	32477 SANDY CREEK DR 23851 TP 63B-1-20	ELECTRICAL INSTALLATION		2,000
4/23/2018	E-18-000319	20224 SPRING BRANCH COURT 23851 TP 63-19-90	ELECTRICAL INSTALLATION		500
4/18/2018	B-18-000356	23107 MEHERRIN ROAD 23837 74-4-3	ERECT 23 RIDES IN		1
4/19/2018	E-18-000360	18065 ROSEMONT ROAD 23878 47A1-1-61	ELECTRICAL INSTALLATION		100
4/30/2018	E-18-000386	15317 CEDAR VIEW ROAD TP 71-31F	TEMPORARY SERVICE		150

TOTAL # OF PERMITS: 42 TOTAL VALUE: 1,191,942

Franklin-Southampton
 PERMITS FINALED FROM: 4/01/2018 TO 4/30/2018
 ALL PERMITS FOR FRANKLIN (ALL)

Printed: 5/16/2018 3:24 pm

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Dt Finaled	Permit #	Address Map #	Description	Job Value
4/30/2018	B-17-000948	1100 ARMORY DRIVE 23851 120-110-2A	INSTALLATION OF NEW SIDING	60,000
4/25/2018	B-17-001076	553 ASHTON AVENUE 23851 139-91-159	CONSTRUCT A 972 SQUARE FOOT	62,000
4/23/2018	P-18-000040	553 ASHTON AVENUE TP 139-91-159	PLUMBING INSTALLATION	3,500
4/23/2018	M-18-000041	553 ASHTON AVENUE TP 139-91-159	MECHANICAL INSTALLATION	4,500
4/23/2018	E-18-000059	553 ASHTON AVENUE 23851 139-91-159	ELECTRICAL INSTALLATION	2,500
4/09/2018	M-18-000100	22358 SCOTTSWOOD DRIVE 23851 Not in record	MECHANICAL INSTALLATION	11,000
4/10/2018	B-18-000126	1504 ARMORY DR 23851 Not in record	INTERIOR REMODEL OF	48,631

TOTAL # OF PERMITS: 7 TOTAL VALUE: 192,131

DATE INSP	RECORD/INSP	INSP TYPE	RESULTS	INSPECTOR	OWNER PROPERTY ADDRESS
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4/05/2018	X-005094-001	B025	A	P/G	Shirley Edwards 22526 Main Street Courtland
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EROSION & SEDIMENT Inspection of newly installed 20 ft 36 inch diameter HDPE drainage pipe in Courtland ditch that was removed during the regrading and silt removal done by the Town. Contractor had already submitted plans along with the survey done by Cass Camp and has installed to provide for positive drainage. Contractor has finished with fill and will be putting riprap on northern and southern end of pipe.

4/05/2018	X-005095-001	B025	A	P/G	RISING STAR BAPTIST CHURCH 30277 LITTLE TEXAS ROAD
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EROSION & SEDIMENT Conducted inspection. Contractor seen working on site yesterday before submitting site plan and fees. Regan emailed contractor, Kee Builders will pause work until site plan is submitted and approved. Site plan will be submitted next week.

4/06/2018	X-005096-001	B025	C	P/G	Kenneth Edwards 18415 Lakeside Drive
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EROSION & SEDIMENT Received email from Erin Deck of the DEQ offices in Virginia Beach. There had been a voicemail left at their offices concerning logging occurring behind a home near Darden Millpond and near a wetland. DEQ required Regan and I to complete a site investigation and for Regan to provide a report within 10 days. Homeowner has cut down trees near water, possibly in wetland. He has not taken out stumps and is not using machinery to remove trees, only chainsaw. Some trees were cut down were dead, four trees have fallen on house before. Cutting them down for safety reasons. Consulting with DEQ to determine how to move forward with situation. Will require a wetland delineation before any more work done.

4/10/2018	X-005097-001	B025	C	BG	Jordan Investments
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EROSION & SEDIMENT Jordan Investments had received a conditional use permit for site on Rose Valley to function as a laydown area for a logging mat company, Yak Mat. As part of the permit letter, they were required to submit a site plan and notify Regan before operations began. I observed mats in lots and a front loader. Spoke with an employee of Yak Mat, Prent Carter, had no knowledge of need for site plan/silt fence etc. Tractor trailers have already created severe ruts, have had to use equipment to push trailers through low spots. They are not yet near wetlands. Regan will be speaking to Railey and Crowder concerning site plan requirements.

4/10/2018	X-005117-001	B025	A	P/G	Shirley Edwards 22526 Main St. Courtland
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EROSION & SEDIMENT Pipe installation and walkway complete. Contractor has satisfactorily completed work, seeded, strawed, and placed riprap at both ends of HDPE pipe.

4/12/2018	X-005098-001	B026	V	PS	MIDWAY DRIVE
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OTHER/BUILDING INSPECTION / SECURING MOBILE HOMES

Responded to the request by the owner to verify all structures located at the Midway Trailer park have been secured.

Met with Mr. Burris on site the morning of April 12 and proceeded to inspect each structure for compliance.

While attempting to take pictures and document findings, Mr. Burris asked what would be the next step after this inspection.

I explained to Mr. Burris a plan of action to include a site plan and narrative explaining his proposed development needed to be submitted asap due to the County moving forward on having all unsafe, dilapidated structures removed from the site by a private demolition contractor.

Mr. Burris became very irate and ordered me to leave in which I immediately started walking to my vehicle with Mr. Burris threatening lawsuits.

4/16/2018	X-005099-001	PM06	V	DB	112 COUNTRY CLUB ROAD
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High Grass W/SEND NOTICE. HOUSE VACANT.

4/16/2018	X-005100-001	PM06	V	DB	140 DALE STREET
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High Grass W/SEND NOTICE

DATE INSP	RECORD/INSP	INSP TYPE	RESULTS	INSPECTOR	OWNER PROPERTY ADDRESS
Remarks for X-005100-001 continued...					
4/16/2018	X-005101-001	PM06	V	DB	HAMPTON ROADS DEVELOPMENT 108 WYNDHAM CROSSING
High Grass W/CONTACT RONNIE BABB (757) 556-0042					
4/16/2018	X-005102-001	PM06	A	DB	T & F HOLDING LANDING TRUST 319 THOMAS ST
High Grass 137-(080)-blk 5-37,38 W/SEND NOTICE					
4/16/2018	X-005103-001	PM06	V	DB	T & F HOLDING LANDING TRUST 319 THOMAS ST
High Grass High Grass 137-(080)-blk 5-39,40 W/SEND NOTICE					
4/16/2018	X-005104-001	PM06	V	DB	EVANS, WAYNE L. 108 BRITT ST
High Grass W/SEND NOTICE					
4/17/2018	X-005107-001	PM06	V	DB	CHERYL VINCENT 1912 SOUTH ST
High Grass SPOKE WITH CHERYL VINCENT, OWNER. WILL GET GRASS CUT AS SOON AS POSSIBLE. W/F/U 4/24/2018.					
4/17/2018	X-005108-001	PM06	V	DB	JONES, LAVETTA 1617 SOUTH STREET
High Grass - W/SEND NOTICE.					
4/17/2018	X-005101-002	PM06	A	DB	HAMPTON ROADS DEVELOPMENT 108 WYNDHAM CROSSING
High Grass High Grass W/CONTACT RONNIE BABB (757) 556-0042					
- VERIFIED GRASS IS CUT. CLOSE.					
4/18/2018	X-005109-001	Z009	A	DB	VAUGHAN, KIMBERLI 18013 BARROW ROAD
OTHER OTHER REQUESTING AN INSPECTION FOR OPERATION OF DAYCARE IN HOME - NO ACCESS/NO ANSWER AT DOOR.					
4/19/2018	X-005112-001	Z008	V	LG	599 Investments LLC 599 W.second AVE 5B
COMPLAINT AC unit froze up , letter sent , talked to owner and they said they would replace the unit within the week .					
4/20/2018	X-005111-001	ZC	A	DB	MASSENBURG, ALE 709 PACE ST
Zoning Clearance VERIFY FENCE IS IN COMPLIANCE. CLOSE					
4/20/2018	X-005116-001	B025	A	P/G	Ross Haskins Tucker Swamp Rd
EROSION & SEDIMENT VDOT project replacing Zuni Bridge. Curtis Contracting will be transporting some excavated soil to farmers property. VDOT is responsible for project and for inspections, but wanted Southampton County's approval for placing it on field. We completed site visit, area where soil is to be placed is low spot of field that erodes. Regan recommended super silt fence be used and that pile is placed away from main drainage swale/gully of field.					
4/21/2018	X-005114-001	PM11	V	PS	DR. ONA 931 ARMORY DRIVE
Other/Misc. VEHICULAR DAMAGE OF COMMERCIAL STRUCTURE					
Responded to the above address at the request by FFR for building damage.					
Found car had hit building and caused major damage.					
Posted building unsafe and contacted owner to secure building.					
4/24/2018	X-005107-002	PM06	A	DB	CHERYL VINCENT 1912 SOUTH ST
High Grass High Grass SPOKE WITH CHERYL VINCENT, OWNER. WILL GET GRASS CUT AS SOON AS POSSIBLE. W/F/U 4/24/2018.					

DATE INSP	RECORD/INSP	INSP TYPE	RESULTS	INSPECTOR	OWNER PROPERTY ADDRESS
Remarks for X-005107-002 continued...					
4/24/2018 - Gras has been cut. Close.					
4/24/2018	X-005113-001	Z009	A	PS	1351 ARMORY DRIVE
OTHER MAIN BUILDING INSPECTION / READY TO OPEN FOR BUSINESS					
4/24/2018	X-005120-001	PM02	V	LG	Michelle Virtue 100 south high
Main Building Property Maint 304.10 Chimneys and towers (VA maintenance code 2012)					
Complaint , unsafe chimney					
Violation letter sent certified mail on 4/24/2018					
4/25/2018	X-005119-001	PM06	V	DB	WHITE, SHIRLEY B 702 WALNUT ST
High Grass send citation - 7015 0920 0002 1854 8222					
4/25/2018	X-005130-001	PM06	V	DB	SHIRLEY B WHITE 402 WALNUT STREET
High Grass SEND CITATION # 7015 0920 0002 1854 8222. F/U 5/7/2018					
4/25/2018	X-005131-001	PM06	V	DB	FORT HALL STREET 614 LAUREL ST
High Grass					
4/30/2018	X-005122-001	PM06	V	DB	BEALE, MARY ALICE 572 LAUREL ST
High Grass -send citation					
TOTAL # of INSPECTIONS: 27					

	A	B	C	D	E	F	G	H	I	J
1	ZONING CLEARANCES REVIEWED AND ISSUED 2018 (CITY)									
2										
3		Retail / Business	New SFD	New Comm	Additions /Alts Commercial	Additions /Alts Residential	Home Occp.	Accessory Structures (signs, fences, pools, decks, etc.)	Tents, Promotional Displays, Other	Totals
4	January		1				2			3
5	February		1	2	2		1	1		7
6	March	2			3	3	4	2	2	16
7	April			2		3	1		1	7
8	May									
9	June									
10	July									
11	August									
12	September									
13	October									
14	November									
15	December									
16	Totals	2	2	4	5	6	8	3	3	33

	A	B	C	D	E	F	G	H	I	J
1	ZONING CLEARANCES REVIEWED AND ISSUED 2018 (COUNTY)									
2										
3		Retail / Business	New SFD	New Comm	Additions /Alts Commercial	Additions /Alts Residential	Home Occp.	Accessory Structures (signs, fences, pools, decks, etc.)	Tents, Promotional Displays, Other	Totals
4	January		6			2	3			11
5	February		1				1	2		4
6	March		3	1	4	5	3	3		19
7	April		8	3		7		4		22
8	May									
9	June									
10	July									
11	August									
12	September									
13	October									
14	November									
15	December									
16	Totals		18	4	4	14	7	9		56

PROJECT STATUS REPORT: Franklin - Southampton County (Environmental Services Division)

REPORTING MONTH: APRIL 2018

CUP/Site Plan Approval Date	Project Title	Project Address	Owner/Applicant Name	Site Plan under Review	Bldg Permit Issued	LD Permit Issued	Total Disturbed Acreage	Design/Inspection Comments
CITY OF FRANKLIN:								
8/25/2017	Rock Church - Gymnasium Bldg	130 Lakeview Road	Rock Church/Kimley Horn	Yes	No	No	1.03	ESD approved site plan 8/25/2017 and issued Land Disturbing Permit on 9/20/2017. Crowder and White Contractors are 90% complete with site work. Prepared pad foundation. Bldg plans approved-contractor proceeding with foundation work.
11/29/2017	Hayden School (Site design)	Franklin, Virginia	Hoggard-Eure Associates	Yes	No	No	1.97	Progress meeting with Engineer on site plan design with Community Development Staff on 11/29/2017. Received site plans and drainage computations and site plan review application on December 8, 2017. Performed first site plan review on 12/29/2017. Project review meeting with CD and Public Works Depts on 2/27/2018. Awaiting revised site plans.
2/9/2018	The Church of Latter-Day Saints	Franklin, Virginia	Land Planning Solutions	Yes	N/A	No	0.21	Construction of proposed parking lot expansion. City of Franklin/ESD received site plan submittal on November 17, 2017. Performed first site plan review on 12/21/2017 and received revised site plan on 1/16/2018. The second submittal was approved on 2/9/2018 and awaiting surety bond, LD permit application and related fees. Issued LD Permit and Notice to Proceed to contractor on 5/1/2018
SOUTHAMPTON COUNTY:								
4/25/2018	Mini Self Storage Building	Newsoms, Virginia	S.V. Camp, L.S.	Yes	No	No	0.8	Proposed Mini Self Storage Building. Received site plans on April 25, 2018 and returned First submittal review comments on May 9, 2018.
1/23/2018	Dollar General Store	Ivor, Virginia	Highmark Engineering	Yes	No	No	1.87	Proposed Retail Commercial Bldg Project in the Town of Ivor on Broadwater Bridge Road and Route 460. Approved site plan on 1/23/2018. Pre-construction meeting with Par 5 Development Group and Site Contractor, Sitework South, Community Electric and VDOT on 1/30/2018. Site contractor mobilized and project under construction - 80% complete.

11/21/2017	Dominion Microwave Tower Project	Boykins, Virginia	Dewberry and Associates	Yes	No	No	0.44	Proposed microwave tower next to the existing substation at 31017 Meherrin Road. On-site pre-construction meeting with Dominion Energy Construction Management staff on 11/21/2017. Sitework is complete with gravel base and entrance to tower. Contractor is near completion of microwave tower and control room. Contractor erecting perimeter security fencing. Construction 90% complete
9/27/2017	Rivers Mill Dam/Site Remediation	Capron, Virginia	Kimley Horn	2nd Submittal	None	None	3.98	Remediation plan previously reviewed and approved by the USACOE. Kimley Horn submitted plans to COF-CD 7/17/2017 for review. Site plans resubmittal to COF-ESD on 9/6/2017 for approval. Property owner is securing the proper surety bond for the project (ON HOLD).
11/20/2017	Newsome Volunteer Fire Department Bldg Addition	Newsome, Virginia	Kimley Horn	Complete	No	Yes	0.27	Approved site plan and issued LD Permit on 11/20/2017. Site contractor excavated bldg addition area to prep for pad foundation and parking lot near front of project. Contractor completed building pad and started erecting the framework.
11/30/2017	Capron Volunteer Fire Department	Capron, Virginia	TAM Consultants	Complete	No	Yes	1.76	Approved site plan and issued LD Permit on 11/30/2017. Forwarded approved plan and LD Permit to Chief V. Francis for additional processing. No sitework activity to date. Awaiting revised site plan from Civil Engineer.
New Project	Ivor Veterinary Clinic	Ivor, Virginia	MSA, P.C.	1st Submittal	No	No	1.97	Construction of proposed Veterinary Clinic on Route 460 with Wet Pond/Dry hydrant in rear. Received first submittal on 1/24/2018; Second submittal on 2/28/2018 and third submittal on April 3, 2018 to address the Town water operator comments. Site plan approval May 21, 2018
6/1/2017	Sedley - Verizon Cell Tower	17437 Johnsons Mill Road	Jeremy & Jessica Edsall	Complete	Yes	Yes	0.5	Cell tower construction complete and operational. Grass stabilization within the site area is complete and LD permit is closed on April 4, 2018.
9/1/2016	Bell Avenue Switching Station	Bell Avenue, Ivor Va	Dominion Resources	Complete	Yes	Yes	5.51	Site constr 100% complete - Substation construction complete. Minor erosion issues on slope in rear of project is satisfied and LD permit is closed on March 7, 2018 and SWPPP was closed on April 13, 2018
4/18/2018	Parkers Peanuts Building Addition	21005 Old Cart Road	Bob Parker/S.V. Camp, L.S.	Yes	No	No	0.8	Proposed building addition. Site plan received on April 18, 2018. Also received and Surety Bond and Site Plan review application and fee.
2/27/2017	Southampton Solar Substations	Southampton County	Signal Energy, LLC	Complete	No	No	16	Site stabilized. Construction management trailers being removed as project nears completion. Both substation construction are complete and generating power. Landscaping and minor E & S Control issues remain.

3/30/2017	Southampton Solar POD A	Southampton County	Signal Energy, LLC	Complete	Yes	Yes	340.54	Solar Panel construction complete. Permanent seeding complete - 100% coverage All silt fencing has been removed in POD A1 and A2. Super silt fencing remains in POD A3 and A4.
4/3/2017	Southampton Solar POD B	Southampton County	Signal Energy, LLC	Complete	Yes	Yes	207.53	Solar Panel construction complete. Permanent seeding complete. Landsaver Environmental is performing additional seeding and stabilization work on the major slopes in POD B1 and B2. Silt fence removal was approved in limited areas in PODS B1, B2 and B3.
5/5/2017	Southampton Solar POD E	Southampton County	Signal Energy, LLC	Complete	Yes	Yes	356.87	Grading and Clearing and Grubbing Operations completed. E & S Control measures in place. Panel construction complete. Silt fence removal was approved in limited areas of POD E1, E2, and E4. Contractor performing additional site stabilization in sloped areas.
5/5/2017	Southampton Solar POD F	Southampton County	Signal Energy, LLC	Complete	Yes	Yes	68.14	Grading and Clearing and Grubbing Operations completed. E & S Control measures in place. Panel installation complete. Additional seeding and silt fencing removal approved. Site walkdown performed on May 4, 2018
5/22/2017	Southampton Solar POD D	Southampton County	Signal Energy, LLC	Complete	Yes	Yes	26.76	Minor grading and seeding operations needed. E & S Control measures in place. Panel installation is complete. Contractor is re-seeding the entire area. Additional silt fencing was approved for removal. Site walkdown was performed May 4, 2018
5/22/2017	Southampton Solar POD C	Southampton County	Signal Energy, LLC	Complete	Yes	Yes	22.6	Grading and seeding operations needed. E & S Control measures in place. Panel installation complete. Contractor is performing additional work on stone flumes and regrading slopes. Landsaver Environmental is performing additional seeding and stabilization work on the major slopes near wetlands.

DELINQUENT MEALS & LODGING TAX REPORT AS OF MAY 21, 2018

(DUE APRIL 20, 2018)

MEALS TAX

BUSINESS NAME:	MONTH DELINQUENT:	TOTAL MONTHS
JAI SHREE KRISHNA/FRANKLIN BOWLING	MARCH	1

LODGING TAX

BUSINESS NAME:	MONTH DELINQUENT:	TOTAL MONTHS

ALL LODGING TAX RETURNS ARE CURRENT

CITY OF FRANKLIN

SUMMARY OF BUSINESS LICENSE, MEALS TAX, LODGING TAX & CIGARETTE TAX

FOR TAX YEAR BEGINNING JULY 1, 2017 & ENDING JUNE 30, 2018

REPORT MONTH **APRIL 2018**

	BUDGETED		
A. BUSINESS LICENSE FOR THE MONTH	\$950,000	\$	17,540.01
1. PREVIOUSLY REPORTED			952,373.60
2. TOTAL ISSUED TO DATE			969,913.61
B. MEALS TAX FOR THE MONTH	\$1,440,000	\$	148,840.75
1. PREVIOUSLY REPORTED			1,121,513.52
2. TOTAL ISSUED TO DATE			1,270,354.27
C. LODGING TAX FOR THE MONTH	\$130,000	\$	20,767.34
1. PREVIOUSLY REPORTED			124,792.56
2. TOTAL ISSUED TO DATE			145,559.90
D. CIGARETTE TAX FOR THE MONTH	\$330,000	\$	25,325.76
1. PREVIOUSLY REPORTED			222,389.76
2. TOTAL ISSUED TO DATE			247,715.52
** YEAR TO DATE TOTAL OF ALL CATEGORIES **		\$	2,633,543.30

BRENDA B. RICKMAN
COMMISSIONER OF THE REVENUE

New Business Up-date**April 2018**

Business Name	Location	Contact Info	Type of Service
Vintage/Michael Parker/Owner	103 North Main Street Franklin, Virginia 23851	434-430-6555	Retail
Debbie Reid	599 West Second Avenue 5-B Franklin, Virginia 23851	757-556-1368	Service(Hair Sytlist)
Rideout's Rod & Reel Repair/Paul Rideout/Owner	604 Walnut Street Franklin, Virginia 23851	757-818-3550	Service(Repair)
A & C Home Improvement/Antonio Thompson/Owner	410 Pretlow Street Franklin, Virginia 23851	757-977-5582	Contractor
Bluewater Rentals LLC/Kenneth Sides/Owner	1100-112 Armory Drive Franklin, Virginia 23851	757-630-4733	Service(Rentals)
Nansemond Lawn & Garden LLC/L Wayne Mansfield/President	309 Homestead Road Franklin, Virginia 23851	757-538-4581	Contractor



May 2018

Franklin Department of Parks and Recreation Programs

Program Specialist: Sammara Bailey
Recreation Assistant: Girlie Mccauley



Mon	Tue	Wed	Thu	Fri	Sat
	1 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Bean Bag Games/Relay	2 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Making Apple Jack Jewelry	3 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Foosball, Ping Pong, Pool	4 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation	5 Girl Fun Day Jump Roping, Hula Hoop, Hopscotch, Balloon Volleyball, Ribbon Dancing
7 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Word Search/Fact or Crap	8 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Table games/Video Games	9 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Bingo/Table Games	10 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Video Games/Table Games	11 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation	12 Boys Fun Day Relays/Balloon Volleyball, Paddle Ball, Ping Pong 12PM-3PM Create Bliss Tryouts
14 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Scatogories/Shacko	15 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Card Games, Checkers, Chess	16 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Making abstract Art	17 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Hangout Day/Kids Choice of	18 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation	19 Girl Fun Day Girl Fun Day Jump Roping, Hula Hoop, Hopscotch, Balloon Volleyball, Ribbon Dancing
21 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Win/Lose/Draw	22 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Learn Paddle Ball	23 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Baking Cookies	24 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Learn Paddle Ball	25 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Face Chat for Youth	26 Boys Fun Day Relays/Balloon Volleyball, Paddle Ball, Ping Pong
28 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Word Search/Match Game	29 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Table top games	30 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation Movies and Popcorn	31 10AM-2PM Senior Services 3PM-6PM Feeding Program 6PM-8PM Open Recreation		



May 2018

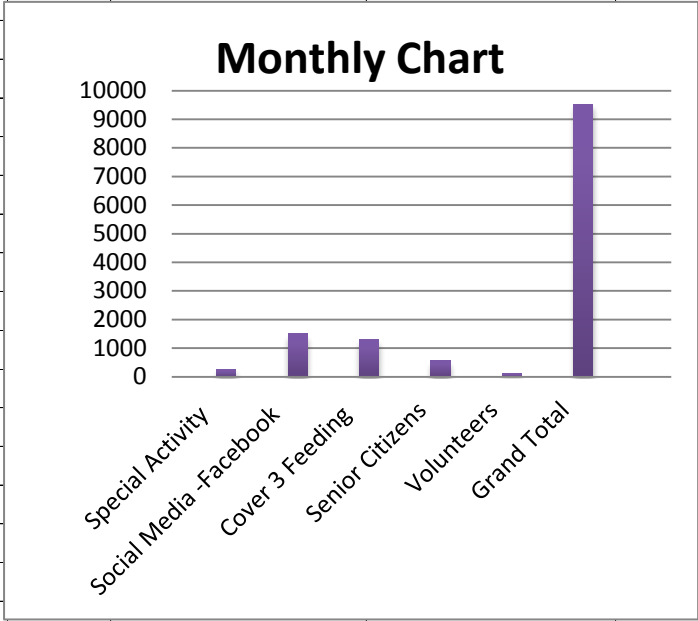
Franklin Department of Parks and Recreation

Athletics

Athletic Specialist: Clay Hyatt

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3 Adult Basketball Open Gym 6-9	4	5 DTMF Baseball League 10,11,12,1
6	7	8	9	10 Adult Basketball Open Gym 6-9	11	12
13	14	15	16	17 Adult Basketball Open Gym 6-9	18	19
20	21	22	23	24 Adult Basketball Open Gym 6-9	25	26
27	28	29	30 Youth Soccer League 6,7,8,9	31 Adult Basketball Open Gym 6-9		

	A	B	C	D	E	F	G	H	I	K	L
1				Franklin Department of Parks & Recreation							
2				Apr-18							
3	Athletics										
4	Paul D. Camp Baseball Team(Practice)				600						
5	Paul D. Camp Baseball Team(Game)				700						
6	Adult Basketball				120						
7	DTMF Practice				600						
8	DTMF Game				700						
9	Franklin High School Athletics				120						
10	Franklin High School Athletics Practice				800						
11	Total				3640						
12											
13	Programs										
14	Aikido				76						
15	Pool Club				210						
16	Domino Club				72						
17	Open Recreation				1300						
18	Food Bank				60						
19	Tax's				0						
20	Pinocle				30						
21	Franklin Ministers Association				10			Special Activity			
22	Junior Youth Empowerment				50			Track and Field One Day Camp		60	
23	Tutoring and Reading Program				57			Softball Tourny		200	
24	Bid Wiz				42			Total		260	
25	Dance Team Practice				17			Athletics		3,640	
26	Activity of the week				20			Program		1,975	
27	Franklin wellness coalition				12			Community Meetings		212	
28	Strengthing african american families (wtcsl				12			Special Activity		260	
29	Zumba				3			Social Media -Facebook		1,500	
30	Southampton/Franklin Doctors Office				4			Cover 3 Feeding		1,300	
31	Total				1,975			Senior Citizens		560	
32								Volunteers		119	
33								Grand Total		9,517	



	A	B	C	D	E	F	G	H	I	K	L
34	Cover 3 Feeding										
35	Snacks				600						
36	Dinners				700						
37	Total				1,300						
38											
39	Community Meetings				212						
40	Total				212						
41											
42	Social Media -Facebook clicks				1500						
43	Total				1500						
44											
45	Senior Citizens				560						
46	Total				560						
47					# Vol	# Days	Total				
48	Junior Youth Empowerment				2	5	10				
49	Open Recreation				2	24	48				
50	Camp 25-Gymnasics				9	1	9				
51	Create Bliss Dance Practice				1	1	1				
52	Food Bank (2)				7	1	7				
53	Bid Whiz				2	4	8				
54	Karate				4	4	16				
55							99				

CITY CLIPS

May 2018

www.franklinva.com

**IMPORTANT DATES TO
REMEMBER:**

Our offices will be closed on May 28th, Memorial Day, but trash will be picked up as regularly scheduled! 😊



For FCPS SPORTS SCHEDULES, please visit: http://www.tririversdistrictva.org/g5-bin/client.cgi?G5genie=302&school_id=4



FAMILY WELLNESS FUN-DAY

THE FAMILY WELLNESS FUN-DAY

Is scheduled to be held on Saturday, June 16, 2018 at Armory Drive Recreational Park from 10:00 A.M. –3:00 P.M.

This activity is planned to be a day long event with the focus on wellness, programs, activities for

the whole family. Because of the importance that Western Tidewater Community Service Board stresses in working with the whole family, they are inviting all community groups, organizations, churches and any individual that is interested in serving on the planning committee for this event to attend the next meeting.

Where: Dr. Martin Luther King, Jr. Community Center , 683 Oak St.

When: May 8, 2018 @ 11:00 .A.M.

This will be a working lunch. Lunch will be provided. Please RSVP to Sammara Bailey (562-2475) by 4 May to confirm attendance.



WBJ

webejammin.com

2018

DOWNTOWN FRANKLIN ASSOCIATION & PECHT DISTRIBUTORS PRESENT
THE BUD LIGHT 2018 WE BE JAMMIN' CONCERT SERIES



Free Family Entertainment!

6:00PM to 10:00PM on Thursdays

BARRETT'S LANDING PARK - SOUTH MAIN STREET IN DOWNTOWN FRANKLIN

MAY 17TH



THE PIZAZZ BAND

sponsored by **FRANKLIN**
CHEVROLET GMC

MAY 24TH



THE EMBERS

sponsored by
RP RANDALL PAGE, P.C.
ATTORNEYS AT LAW

MAY 31ST



SOUL INTENT

sponsored by **WRIGHT**
PERSONAL FINANCIAL CONSULTANT

JUNE 7TH



SILK GROOVE

sponsored by **Franklin**
Collision Center

JUNE 14TH



HICKORY KNOLL

sponsored by **BERRY D. ROSE, INC.**
CRUISE TRANSIT, INC.

JUNE 21ST



ISLAND BOY

sponsored by **Friends of WBJ**

JUNE 28TH



GARY LOWDER & SMOKIN' HOT

sponsored by **SPICED UP**

JULY 5TH



THE ENTERTAINERS

sponsored by **Edward Jones**
MAKING SENSE OF INVESTING

JULY 12TH



MOONSHINE BAND

sponsored by
JIM'S PAWN SHOP

JULY 19TH



BLACKWATER RHYTHM & BLUES

sponsored by **Hubs**

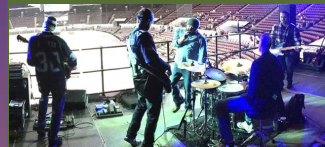
JULY 26TH



STEVE OWENS & SUMMERTIME

sponsored by
Andy & Deborah Hubble

AUGUST 2ND



HICKORY KNOLL

sponsored by **BOBBY'S**
THE B.B.Q. CAFE

AUGUST 9TH



NO WBJ

See you at the Fair!

AUGUST 16TH



HOG BEAR BAND

sponsored by **BLAKE Ford**

AUGUST 23RD



HIP POCKET

sponsored by **ACE Hardware**

AUGUST 30TH



SILVER STREET

sponsored by **Friends of WBJ**



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@WeBeJamminFranklin



Food and Refreshments Available for Purchase. Bring Your Own Lawn Chair. All ABC Regulations Strictly Enforced.
No Pets, Outside Food, Drinks, or Coolers Allowed.

Visit Us Online for Photos, Directions, and More at WeBeJammin.com & DowntownFranklinVA.org

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	A	B	C	D	E	F	G
1	Franklin Power & Light						
2	Power Outages						
3	April 1, 2018 to April 30, 2018						
4							
5	Date:	Sunday - 4/15/18					
6	Location:	Old S. Quay Road and Harvest Drive					
7	Time first call came in:	11:50pm					
8	Actual Time of Outage:						
9	Power restored:	1:15am					
10	Response time:	45 minutes					
11	Problem:	Storm Trouble - did not find anything					
12	# of customers effected:	31					
13							
14	Date:	Monday - 4/16/18					
15	Location:	907 Walnut Street					
16	Time first call came in:	3:00am					
17	Actual Time of Outage:						
18	Power restored:	6:35am					
19	Response time:	15 minutes					
20	Problem:	Storm trouble - big tree limb tore main line secondary down					
21	# of customers effected:	4					
22							
23	Date:	Monday - 4/16/18					
24	Location:	7140 Harvest Drive					
25	Time first call came in:	8:30am					
26	Actual Time of Outage:						
27	Power restored:	no outage					
28	Response time:	15 minutes					
29	Problem:	Limb on line - limb on house service					
30	# of customers effected:	1					
31							
32	Date:	Monday - 4/16/18					
33	Location:	803 Walnut Street					
34	Time first call came in:	10:32am					
35	Actual Time of Outage:						
36	Power restored:						
37	Response time:	10 minutes					
38	Problem:	Partial power - voltage to house was good					
39	# of customers effected:	1					
40							
41	Date:	Monday - 4/16/18					
42	Location:	704 Walnut Street					
43	Time first call came in:	told by customer while at 803 Walnut Street					
44	Actual Time of Outage:						
45	Power restored:						

	A	B	C	D	E	F	G	
46	Response time:							
47	Problem:	Partial power - customer side of meter						
48	# of customers effected:	1						
49								
50	Date:	Monday - 4/16/18						
51	Location:	405 Meadow Lane						
52	Time first call came in:	1:11pm						
53	Actual Time of Outage:							
54	Power restored:							
55	Response time:	10 minutes						
56	Problem:	No power - main line cutout fuse was blown - no cause found						
57	# of customers effected:	1						
58								
59	Date:	Monday - 4/16/18						
60	Location:	100 Lake Crescent						
61	Time first call came in:	9:00pm						
62	Actual Time of Outage:							
63	Power restored:	8:22am - 4/17/18						
64	Response time:	35 minutes						
65	Problem:	No Power - possible bad underground service - found transformer						
66		cutout fuse had blown						
67	# of customers effected:	1						
68								
69	Date:	Wednesday - 4/18/18						
70	Location:	116 Holly Cove Street						
71	Time first call came in:	7:54am						
72	Actual Time of Outage:							
73	Power restored:	no outage						
74	Response time:	15 minutes						
75	Problem:	Wire off house - customers entrance cable						
76	# of customers effected:	1						
77								
78	Date:	Saturday - 4/21/18						
79	Location:	931 Armory Drive						
80	Time first call came in:	1:30am						
81	Actual Time of Outage:							
82	Power restored:	2:30pm - 4/23/18 to 2 customers						
83	Power restored:							
84	Response time:	40 minutes						
85	Problem:	Car ran in to building - disconnect power per Fire Department						
86	# of customers effected:	3						
87								
88	Date:	Saturday - 4/21/18						
89	Location:	31251 William Street						
90	Time first call came in:	3:32pm						

	A	B	C	D	E	F	G	
91	Actual Time of Outage:							
92	Power restored:							
93	Response time:	35 minutes						
94	Problem:	Connect service						
95	# of customers effected:	1						
96								
97	Date:	Friday - 4/27/18						
98	Location:	Pretlow Road, S. Quay Road and Wildwood Drive						
99	Time first call came in:	8:50am						
100	Actual Time of Outage:	9:20am						
101	Power restored:	9:22am						
102	Response time:	5 minutes						
103	Problem:	Tree limb on line - de-energized to remove tree limb from between						
104		primary phases safely						
105	# of customers effected:	135						

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF ENVIRONMENTAL QUALITY
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
DISCHARGE MONITORING REPORT (DMR)

DEPT. OF ENVIRONMENTAL QUALITY
(REGIONAL OFFICE)

PERMITTEE NAME/ADDRESS (INCLUDE
FACILITY NAME/LOCATION IF DIFFERENT)

Tidewater Regional Office
5636 Southern Boulevard
Virginia Beach, VA 23462

NAME: Franklin City - Wastewater Treatment Plant
ADDRESS: 501 S Main St
Franklin, VA 23851

VA0023922	001
PERMIT NUMBER	DISCHARGE NUMBER

FACILITY LOCATION: 501 S Main St
Franklin, VA 23851

MONITORING PERIOD						
YEAR	MO	DAY	YEAR	MO	DAY	
2018	04	01	TO	2018	04	30

NOTE: READ PERMIT AND GENERAL INSTRUCTIONS BEFORE COMPLETING THIS FORM.

Parameter		QUANTITY OR LOADING			QUALITY OR CONCENTRATION			NO. EX.	FREQUENCY OF ANALYSIS	SAMPLE TYPE	LAB CODE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM				
FLOW	REPORTD	0.89	1.25	MGD	*****	*****	*****	0	CONT	REC	
PARAM CODE: 001	REQRMNT	2.0	NL		*****	*****	*****		CONT	REC	
pH	REPORTD	*****	*****		6.8	*****	7.1	0	1/DAY	GRAB	
PARAM CODE: 002	REQRMNT	*****	*****		6.0	*****	9.0	SU	1/DAY	GRAB	
BOD5	REPORTD	72	134	KG/D	*****	20.10	34.00	0	5D/W	24HC	
PARAM CODE: 003	REQRMNT	227	341		*****	30	45	MG/L	5D/W	24HC	
TSS	REPORTD	59	151	KG/D	*****	15.60	36.8	0	5D/W	24HC	
PARAM CODE: 004	REQRMNT	227	341		*****	30	45	MG/L	5D/W	24HC	
DO	REPORTD	*****	*****		6.0	*****	*****	0	1/DAY	GRAB	
PARAM CODE: 007	REQRMNT	*****	*****		6.0	*****	*****	MG/L	1/DAY	GRAB	
PHOSPHORUS, TOTAL (AS P)	REPORTD	9	15	KG/D	*****	2.9	5.5	1	1/W	24HC	
PARAM CODE: 012	REQRMNT	15	NL		*****	2.0	NL	MG/L	1/W	24HC	
NITROGEN, TOTAL (AS N)	REPORTD	61	92	KG/D	*****	18.3	24.1		1/W	24HC	
PARAM CODE: 013	REQRMNT	NL	NL		*****	NL	NL	MG/L	1/W	24HC	

GENERAL PERMIT REQUIREMENTS OR COMMENTS: Ammonia Exception due to yet un-identified oxygen demand on the biological process. Mechanically every possible fix or air leak has been made to include replacing diffusers that were recently replaced for good measure. All our effort have resulted in an aeration D.O. no higher than 0.4 mg/l. In an attempt to identify a possible cause of the oxygen demand the plant secured the Ferric Chloride floc which resulted in high effluent Phosphorus.
 DETAILED-SPECIFIC COMMENTS:
 PARAMETER-SPECIFIC COMMENTS:

BYPASSES AND OVERFLOWS	TOTAL OCCURENCES	TOTAL FLOW(M.G.)	TOTAL BOD5(K.G.)	OPERATOR IN RESPONSIBLE CHARGE			
				Robert P. Finch		1965005082	
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.				TYPED OR PRINTED NAME		CERTIFICATE NUMBER	
				PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		TELEPHONE	757 566-8022
				TYPED OR PRINTED NAME		SIGNATURE	Date

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF ENVIRONMENTAL QUALITY
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
DISCHARGE MONITORING REPORT (DMR)

DEPT. OF ENVIRONMENTAL QUALITY
(REGIONAL OFFICE)

PERMITTEE NAME/ADDRESS (INCLUDE
FACILITY NAME/LOCATION IF DIFFERENT)

Tidewater Regional Office
5636 Southern Boulevard
Virginia Beach, VA 23462

NAME: Franklin City - Wastewater Treatment Plant
ADDRESS: 501 S Main St
Franklin, VA 23851

VA0023922	001
PERMIT NUMBER	DISCHARGE NUMBER

FACILITY LOCATION: 501 S Main St
Franklin, VA 23851

MONITORING PERIOD						
YEAR	MO	DAY	YEAR	MO	DAY	
2018	04	01	TO	2018	04	30

NOTE: READ PERMIT AND GENERAL INSTRUCTIONS BEFORE COMPLETING THIS FORM.

Parameter		QUANTITY OR LOADING			QUALITY OR CONCENTRATION			NO. EX.	FREQUENCY OF ANALYSIS	SAMPLE TYPE	LAB CODE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM				
AMMONIA, AS N	REPORTD	*****	*****		*****	12.7	12.7	1	1/M	24HC	
PARAM CODE: 039	REQRMNT	*****	*****		*****	1.9	1.9	MG/L	1/M	24HC	
E.COLI	REPORTD	*****	*****		*****	25	*****	0	3D/W	GRAB	
PARAM CODE: 120	REQRMNT	*****	*****		*****	126	*****	N/CML	3D/W	GRAB	
CL2, TOTAL CONTACT	REPORTD	*****	*****		NR	*****	*****	0	4/DAY	GRAB	
PARAM CODE: 157	REQRMNT	*****	*****		1.0	*****	*****	MG/L	12	4/DAY	GRAB
CL2, TOTAL FINAL	REPORTD	*****	*****		*****	NR	NR	0	1/DAY	GRAB	
PARAM CODE: 158	REQRMNT	*****	*****		*****	0.008	0.008	MG/L	1/DAY	GRAB	
CL2, INST TECH MIN LIMIT	REPORTD	*****	*****		NR	*****	*****	0	1/DAY	GRAB	
PARAM CODE: 213	REQRMNT	*****	*****		0.60	*****	*****	MG/L	1/DAY	GRAB	

GENERAL PERMIT REQUIREMENTS OR COMMENTS: Ammonia Exception due to yet un-identified oxygen demand on the biological process. Mechanically every possible fix or air leak has been made to include replacing diffusers that were recently replaced for good measure. All our effort have resulted in an aeration D.O. no higher than 0.4 mg/l. In an attempt to identify a possible cause of the oxygen demand the plant secured the Ferric Chloride floc which resulted in high effluent Phosphorus.
 DETAILED-SPECIFIC COMMENTS:
 PARAMETER-SPECIFIC COMMENTS:

BYPASSES AND OVERFLOWS	TOTAL OCCURENCES	TOTAL FLOW(M.G.)	TOTAL BOD5(K.G.)	OPERATOR IN RESPONSIBLE CHARGE			
				Robert P. Finch		1965005082	
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.				TYPED OR PRINTED NAME		CERTIFICATE NUMBER	
				PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		TELEPHONE	757 566-8022
				TYPED OR PRINTED NAME		SIGNATURE	Date

Monthly Plant Operations Report

Facility Name: Franklin STP
 Permit Number: VA0023922
 Responsible Party: Russell Pace

December 2017	Flow mgd	TSS mg/l	max wk mg/l	TSS kg/d	max wk kg/d	BOD mg/l	max wk mg/l	BOD kg/d	max/wk kg/d	PO4-P mg/l	max wk mg/l	PO4-P kg/d	max/wk kg/d	NH3 mg/l	TN mg/l	TN kg/d	E. Coll	DO mg/l	pH SU
1	0.68	3	2.8	7.2		2	2.0	5.1	5.1								10	7.62	6.76
2	0.71																	7.01	6.69
3	0.67																	7.15	6.67
4	0.67	2		5.1		13		33.0									10	7.38	7.10
5	0.62	1		2.3		2		4.7										7.71	6.89
6	0.71	3		7.5		2		5.4		1.08		2.90			7.3	19.6	10	7.11	6.85
7	0.80	1		4.2		5		15.1						1.1				7.56	6.89
8	0.75	3	1.9	7.1	5.3	5	5.4	14.2	14.5		1.1		2.9				10	7.35	6.96
9	1.35																	8.39	6.88
10	1.56																	8.38	6.70
11	1.10	2		10.0		7		29.1									10	8.10	6.75
12	0.96	3		10.2		4		14.5		0.38		1.38			5.7	20.7		8.22	6.71
13	1.01	4		13.8		9		34.4									10	7.80	6.73
14	0.90	3		9.9		10		34.1										7.64	6.70
15	0.82	5	3.4	15.8	11.9	5	7.0	15.5	25.5		0.4		1.4				10	7.95	6.80
16	0.78																	7.76	6.83
17	0.80																	8.36	6.86
18	0.80	3		8.2		9		27.3									10	7.81	6.82
19	0.81	4		13.2		4		12.3										7.94	6.88
20	0.78	1		4.1		5		14.8									10	7.47	6.84
21	0.90	1		4.4		5		17.0										7.60	6.88
22	0.75	3	2.6	8.8	7.7	6	5.8	17.0	17.7	0.42	0.4	1.19	1.2		7.0	19.9	41	7.99	6.88
23	0.80																	7.57	6.96
24	0.80																97	7.63	6.99
25	0.78	5		13.9		10		29.5										7.51	6.81
26	0.74	4		10.1		11		30.8		0.97		2.72			17.3	48.5	30	7.57	6.82
27	0.72	5		12.3		5		13.6									52	7.73	6.93
28	0.77	3		9.3		12		35.0										7.71	6.99
29	0.77	14	6.0	40.8	17.3	24	12.4	69.9	35.8		1.0		2.7				31	7.68	6.96
30	0.84																	8.45	6.91
31	0.81																30	8.77	6.89
Total	25.96																		
MIN																	Geometric	7.01	6.67
MAX	1.56		6.0		17.3		12.4		35.8		1.08		2.90	1.10	17.3	48.5	Mean		7.10
AVG	0.84	3.4		10.4		7.4		22.5		0.71		2.05		1.10	9.33	27.16	18		

**CITY OF FRANKLIN
WATER SYSTEM CHLORINATION REPORT**

Apr-18

	Pretlow	Hunterdale.	Armory Dr	Public Works	Cypress Ave	Trail Road	2nd Ave
	Well # 6	Well #4	Dist. Sys	Dist. Sys.	Dist. Sys.	Dist. Sys.	Dist. Sys.
	Cl2 Res.	Cl2 Res.	Cl2 Res.	Cl2 Res.	Cl2 Res	Cl2 Res	Cl2 Res.
Date	Mg/l	Mg/l	Mg/l	Mg/l	Mg/l	Mg/l	Mg/l
1	0.87	0.79	0.46	0.53	0.41	0.49	0.27
2	0.92	0.80	0.55	0.58	0.48	0.56	0.32
3	1.05	0.84	0.46	0.59	0.45	0.50	0.37
4	0.90	0.81	0.54	0.57	0.44	0.50	0.37
5	0.81	0.81	0.55	0.55	0.43	0.47	0.26
6	0.90	0.87	0.50	0.58	0.58	0.49	0.36
7	0.89	0.84	0.51	0.55	0.43	0.51	0.34
8	0.85	0.83	0.51	0.59	0.45	0.50	0.32
9	0.88	0.85	0.50	0.59	0.45	0.51	0.30
10	0.84	0.81	0.50	0.58	0.52	0.51	0.31
11	0.85	0.83	0.49	0.56	0.48	0.54	0.41
12	0.99	0.75	0.45	0.53	0.45	0.50	0.39
13	0.87	0.82	0.58	0.55	0.49	0.50	0.33
14	0.87	0.72	0.60	0.61	0.38	0.48	0.33
15	0.86	0.81	0.48	0.62	0.33	0.38	0.27
16	0.90	0.81	0.54	0.55	0.46	0.51	0.34
17	0.82	0.79	0.55	0.56	0.41	0.50	0.34
18	0.98	0.78	0.48	0.60	0.40	0.47	0.22
19	0.95	0.80	0.54	0.58	0.40	0.49	0.34
20	0.88	0.87	0.56	0.57	0.42	0.46	0.37
21	1.02	0.75	0.53	0.58	0.35	0.42	0.28
22	0.86	0.84	0.51	0.57	0.38	0.40	0.26
23	0.81	0.81	0.56	0.61	0.42	0.50	0.32
24	0.79	0.83	0.54	0.52	0.40	0.49	0.28
25	1.04	0.86	0.50	0.53	0.44	0.47	0.34
26	0.92	0.85	0.49	0.59	0.46	0.52	0.37
27	0.80	0.85	0.53	0.55	0.45	0.51	0.33
28	0.79	0.88	0.43	0.56	0.41	0.53	0.29
29	1.03	0.85	0.50	0.53	0.43	0.51	0.25
30	0.87	0.82	0.46	0.59	0.53	0.54	0.27

COMMONWEALTH OF VIRGINIA
GROUND WATER PUMPAGE AND USE REPORT

Year 2018
MONTH APRIL
Quarter 1 (2) 3 4
(Circle One)
County/ City
City of Franklin

Source: X Well(s) Spring(s) Wells and Spring(s)
Public. Send copy of report to Regional State Water Control Board Office and Regional State Health Department Office
Industrial. Send copy of report to Regional State Water Control Office
Other. Send copy of report to Regional State Water Control Board Office

Name of Waterworks
City of Franklin
Owner Same
Address: P. O. Box 179
Franklin, Va. 23851 Phone (757)562-8564

Name of Operator Stephen W. Watson
Position/ Title Utility Superintendent
Signature [Signature] Date 5-1-18
Population Served (Public) 9,000
No. of Connections (Public) 3,500
Operation Permit Number (public) 3620350

Type of use: Public X Industrial Other (Specify)
If measurements are for a single-meter field reading, list wells included in field

SWCB No. Owner No. SWCB No. Owner No.
SWCB No. Owner No. SWCB No. Owner No.
SWCB No. Owner No. SWCB No. Owner No.

Meter readings are in Gallons (gallons, 1000's of gallons, cubic feet, etc.)

SWCB No.	Owner No.	# 4 Well
Last	Months Reading	49,550,000
<u>1</u>	Meter Reading*	Gal. used
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Date	Meter Reading*	Gal. Used	Water Level****
16		0	
17		0	
18		0	
19		0	
20		0	
21		0	
22		0	
23		0	
24		0	
25		0	
26		0	
27		0	
28		0	
29		0	
30	49,550,000	0	

* Read meter same time each day
** If taken, read at end of non pumping period
***If taken, read at end of heavy- pumping period
****If taken in one well in a field, specify which

Total Gallons During Month	<u>0</u>	Total Gallons During Quarter	<u>0</u>
Total Oper. Days this Month	<u>0</u>	Total Oper. Days this Quarter	<u>0</u>
Daily Average During Month	<u>0.00</u>	Daily Average During Quarter	<u>0.00</u>

Well - COLLEGE DR

FILE COPY

**COMMONWEALTH OF VIRGINIA
GROUND WATER PUMPAGE AND USE REPORT**

Year 2018
MONTH APRIL
Quarter 1 2 3 4
(Circle One)
County/ City
City of Franklin

Source: Well(s)
 Spring(s)
 Wells and Spring(s)

State Department of Health and State Water Control Board
Public. Send copy of report to Regional State Water Control Board Office and
Regional State Health Department Office
Industrial. Send copy of report to Regional State Water Control Office
Other. Send copy of report to Regional State Water Control Board Office

Name of Waterworks
City of Franklin
Owner Same
Address: P. O. Box 179
Franklin, Va. 23851 Phone (757)562-8564

Name of Operator Stephen W. Watson
Position/ Title Utility Superintendent
Signature [Signature] Date 5-1-18
Population Served (Public) 9,000
No. of Connections (Public) 3,500
Operation Permit Number (public) 3620350

Type of use: Public Industrial Other (Specify)
If measurements are for a single-meter field reading, list wells included in field

SWCB No. _____ Owner No. _____ SWCB No. _____ Owner No. _____
SWCB No. _____ Owner No. _____ SWCB No. _____ Owner No. _____
SWCB No. _____ Owner No. _____ SWCB No. _____ Owner No. _____

Meter readings are in Gallons (gallons, 1000's of gallons, cubic feet, etc.)

SWCB No.	Owner No.	# 6 Well
	489,892,000	Water Level****
	Meter Reading*	Gal. used
1		541,000
2		293,000
3		424,000
4		408,000
5		427,000
6		436,000
7		473,000
8		403,000
9		406,000
10		391,000
11		409,000
12		431,000
13		377,000
14		376,000
15		456,000

Date	Meter Reading*	Gal. Used	Water Level****
16		454,000	
17		346,000	
18		418,000	
19		390,000	
20		380,000	
21		426,000	
22		433,000	
23		338,000	
24		412,000	
25		376,000	
26		352,000	
27		380,000	
28		376,000	
29		373,000	
30	501,994,000	397,000	

* Read meter same time each day
** If taken, read at end of non pumping period
***If taken, read at end of heavy- pumping period
****If taken in one well in a field, specify which
Well - PRETLOW

Total Gallons During Month	12,102,000	Total Gallons During Quarter	12,102,000
Total Oper. Days this Month	30	Total Oper. Days this Quarter	30
Daily Average During Month	403,400.00	Daily Average During Quarter	403,400.00

FILE COPY

COMMONWEALTH OF VIRGINIA
GROUND WATER PUMPAGE AND USE REPORT

Year 2018
MONTH APRIL
Quarter 1 2 3 4
(Circle One)
County/ City
City of Franklin

State Department of Health and State Water Control Board

Source:
 Well(s)
 Spring(s)
 Wells and Spring(s)

Public. Send copy of report to Regional State Water Control Board Office and
Regional State Health Department Office

Industrial. Send copy of report to Regional State Water Control Office

Other. Send copy of report to Regional State Water Control Board Office

Name of Waterworks
City of Franklin

Name of Operator Stephen W. Watson

Position/ Title Utility Superintendent

Owner Same

Signature [Signature] Date 5-1-18

Address: P. O. Box 179
Franklin, Va. 23851 Phone (757)562-8564

Population Served (Public) 9,000

No. of Connections (Public) 3,500

Operation Permit Number (public) 3620350

Type of use: Public Industrial Other (Specify)

If measurements are for a single-meter field reading, list wells included in field

SWCB No. _____ Owner No. _____ SWCB No. _____ Owner No. _____
SWCB No. _____ Owner No. _____ SWCB No. _____ Owner No. _____
SWCB No. _____ Owner No. _____ SWCB No. _____ Owner No. _____

Meter readings are in Gallons (gallons, 1000's of gallons, cubic feet, etc.)

SWCB No.	Owner No.	# 5 Well
Last	Months Reading	395,375,000
	Meter Reading*	Gal. used
1		0
2		0
3		0
4		25,000
5		0
6		0
7		0
8		0
9		0
10		0
11		0
12		25,000
13		0
14		0
15		0

Date	Meter Reading*	Gal. Used	Water Level****
16		0	
17		0	
18		0	
19		25,000	
20		0	
21		0	
22		0	
23		0	
24		0	
25		0	
26		25,000	
27		0	
28		0	
29		0	
30	395,475,000	0	

* Read meter same time each day

** If taken, read at end of non pumping period

***If taken, read at end of heavy-pumping period

****If taken in one well in a field, specify which

Well - HUNTERDALE # 5

Total Gallons
During Month

100,000

Total Oper.
Days this Month

4

Daily Average
During Month

25,000.00

Total Gallons
During Quarter

100,000

Total Oper.
Days this Quarter

4

Daily Average
During Quarter

25,000.00

FILE COPY

FILE COPY

Year: 2018
 Month: APRIL

Virginia Department of Health
 Office of Drinking Water
 Monthly Disinfection Monitoring Report

PWSID: 3620350

Waterworks: City of Franklin

Monitoring Location: Pretlow Entry Point (EP006)

Required Residual: 0.3 mg/L

Date	Time	Gallons Hypochlorite	Entry Point Residual(mg/L)	Distribution Residual (mg/L)	Chlorine Tank Gals
1	9:16	3.66 gpd	0.87	0.46	420 gals
2	8:03	3.66 gpd	0.92	0.55	
3	8:07	3.66 gpd	1.05	0.46	
4	8:16	3.66 gpd	0.90	0.54	
5	9:06	3.66 gpd	0.81	0.55	
6	8:06	3.66 gpd	0.90	0.50	
7	9:25	3.66 gpd	0.89	0.51	
8	9:45	3.66 gpd	0.85	0.51	
9	8:03	3.66 gpd	0.88	0.50	
10	8:19	3.66 gpd	0.84	0.50	
11	10:29	3.66 gpd	0.85	0.49	
12	7:57	3.66 gpd	0.99	0.45	
13	8:13	3.66 gpd	0.87	0.58	
14	7:32	3.66 gpd	0.87	0.60	
15	8:01	3.66 gpd	0.86	0.48	
16	8:32	3.66 gpd	0.90	0.54	
17	8:31	3.66 gpd	0.82	0.55	
18	7:49	3.66 gpd	0.98	0.48	
19	7:59	3.66 gpd	0.95	0.54	
20	8:02	3.66 gpd	0.86	0.56	
21	9:17	3.66 gpd	1.02	0.53	
22	8:44	3.66 gpd	0.86	0.51	
23	7:57	3.66 gpd	0.81	0.56	
24	7:59	3.66 gpd	0.79	0.54	
25	8:11	3.66 gpd	1.04	0.50	
26	8:04	3.66 gpd	0.92	0.49	
27	8:00	3.66 gpd	0.80	0.53	
28	7:37	3.66 gpd	0.79	0.43	
29	8:50	3.66 gpd	1.03	0.50	
30	8:21	3.66 gpd	0.87	0.46	310 gals

Chlorine Compound Used: Sodium Hypochlorite Liquid 12.5 %

** Indicate the dates the chlorine compound was replenished and any operational changes/issues.

COMMONWEALTH OF VIRGINIA
GROUND WATER PUMPAGE AND USE REPORT

Year 2018
MONTH APRIL
Quarter 1 2 3 4
(Circle One)
County/ City
City of Franklin

Source: X Well(s) Spring(s) Wells and Spring(s)
Public. Send copy of report to Regional State Water Control Board Office and Regional State Health Department Office
Industrial. Send copy of report to Regional State Water Control Office
Other. Send copy of report to Regional State Water Control Board Office

Name of Waterworks
City of Franklin
Owner Same
Address: P. O. Box 179
Franklin, Va. 23851 Phone (757)562-8564

Name of Operator Stephen W. Watson
Position/ Title Utility Superintendent
Signature [Signature] Date 5-1-18
Population Served (Public) 9,000
No. of Connections (Public) 3,500
Operation Permit Number (public) 3620350

Type of use: Public X Industrial Other (Specify)
If measurements are for a single-meter field reading, list wells included in field

SWCB No. Owner No. SWCB No. Owner No.
SWCB No. Owner No. SWCB No. Owner No.
SWCB No. Owner No. SWCB No. Owner No.

Meter readings are in Gallons (gallons, 1000's of gallons, cubic feet, etc.)

SWCB No.	Owner No.	# 7 Well
	818,153,000	Water Level****
Last	Meter Reading*	Gal. used
1		431,000
2		373,000
3		391,000
4		352,000
5		254,000
6		426,000
7		302,000
8		344,000
9		393,000
10		348,000
11		365,000
12		367,000
13		348,000
14		198,000
15		491,000

Date	Meter Reading*	Gal. Used	Water Level****
16		349,000	
17		428,000	
18		350,000	
19		360,000	
20		370,000	
21		176,000	
22		476,000	
23		351,000	
24		429,000	
25		354,000	
26		350,000	
27		356,000	
28		172,000	
29		503,000	
30	828,911,000	351,000	

* Read meter same time each day
** If taken, read at end of non pumping period
***If taken, read at end of heavy- pumping period
****If taken in one well in a field, specify which
Well - HUNTERDALE # 7

Total Gallons During Month	10,758,000	Total Gallons During Quarter	10,758,000
Total Oper. Days this Month	30	Total Oper. Days this Quarter	30
Daily Average During Month	358,600.00	Daily Average During Quarter	358,600.00

FILE COPY

EMILE COPY

Year: 2018
 Month: APRIL

Virginia Department of Health
 Office of Drinking Water
 Monthly Disinfection Monitoring Report

PWSID: 3620350

Waterworks: City of Franklin

Monitoring Location: Hunterdale Entry Point (EP007)

Required Residual: 0.3 mg/L

Date	Time	Gallons Hypochlorite	Entry Point Residual(mg/L)	Distribution Residual (mg/L)	Chlorine Tank Gals
1	8:16	3.33 gpd	0.79	0.49	225 gals
2	11:08	3.33 gpd	0.80	0.56	
3	11:58	3.33 gpd	0.84	0.50	
4	11:08	3.33 gpd	0.81	0.50	
5	9:54	3.33 gpd	0.81	0.47	
6	10:38	3.33 gpd	0.87	0.49	
7	10:15	3.33 gpd	0.84	0.51	
8	10:43	3.33 gpd	0.83	0.50	
9	9:49	3.33 gpd	0.85	0.51	
10	10:51	3.33 gpd	0.81	0.51	
11	11:40	3.33 gpd	0.83	0.54	
12	10:40	3.33 gpd	0.75	0.50	
13	10:55	3.33 gpd	0.82	0.50	
14	8:20	3.33 gpd	0.72	0.48	
15	8:39	3.33 gpd	0.81	0.38	
16	11:10	3.33 gpd	0.81	0.51	
17	10:50	3.33 gpd	0.79	0.50	
18	10:51	3.33 gpd	0.78	0.47	
19	11:25	3.33 gpd	0.80	0.49	
20	10:36	3.33 gpd	0.87	0.46	
21	7:56	3.33 gpd	0.75	0.42	
22	7:51	3.33 gpd	0.84	0.40	
23	10:38	3.33 gpd	0.81	0.50	
24	10:38	3.33 gpd	0.83	0.49	
25	10:43	3.33 gpd	0.86	0.47	
26	11:27	3.33 gpd	0.85	0.52	
27	10:52	3.33 gpd	0.85	0.51	
28	8:46	3.33 gpd	0.88	0.53	
29	9:41	3.33 gpd	0.85	0.51	
30	10:48	3.33 gpd	0.82	0.54	125 gals

Chlorine Compound Used: Sodium Hypochlorite Liquid 12.5 %

** Indicate the dates the chlorine compound was replenished and any operational changes/issues.

9:02 AM

05/01/18

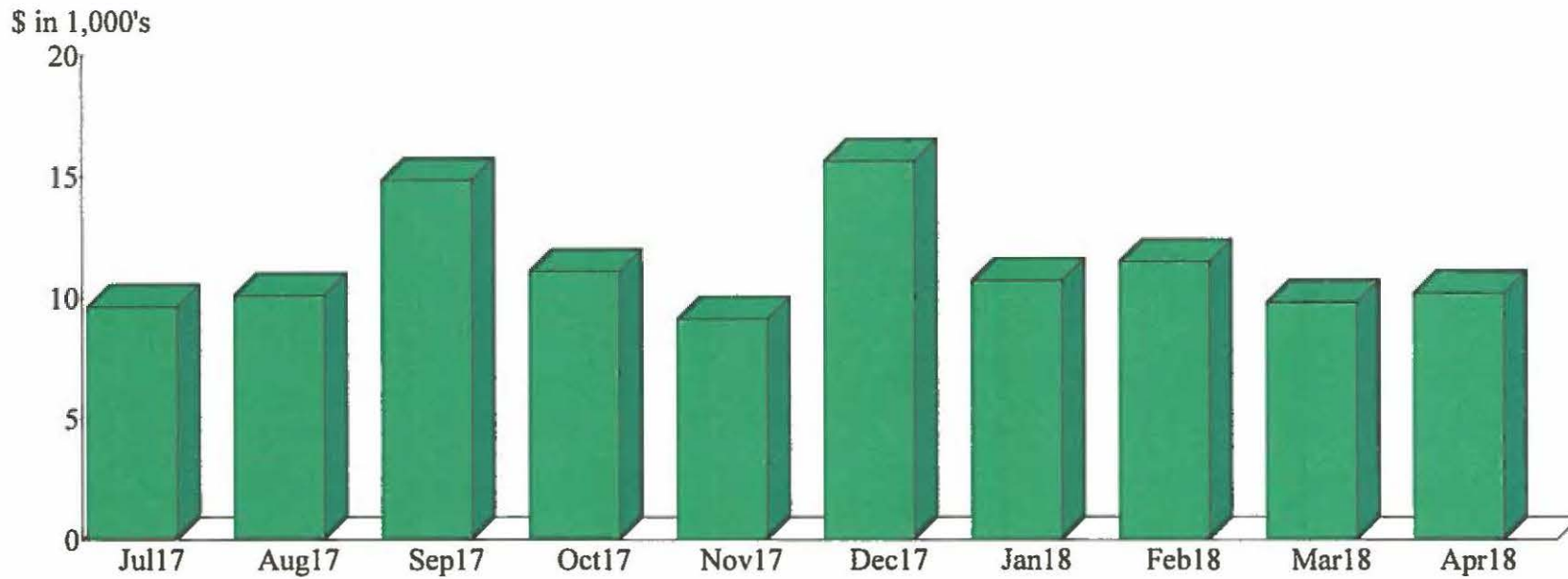
Accrual Basis

Franklin Municipal Airport Sales by Item Summary April 2018

	Apr 18							
	Qty	Amount	% of Sales	Avg Price	COGS	Avg COGS	Gross Margin	Gross Margin %
Inventory								
OSF- JetA (JetA)	616	2,980.93	29.3%	4.84	1,531.53	2.49	1,449.40	48.6%
OSG - 100LL (100LL AvGas)	625.3	3,052.08	30.0%	4.88	2,297.12	3.67	754.94	24.7%
Total Inventory	1,241.30	6,032.99	59.3%	4.86	3,828.65	3.08	2,204.34	36.5%
Parts								
ORF - Hangar Rental (Hangar rent)	19	4,149.00	40.7%	218.37				
Total Parts	19.00	4,149.00	40.7%	218.37				
TOTAL	1,260.3	10,181.99	100.0%	8.08		3.04		

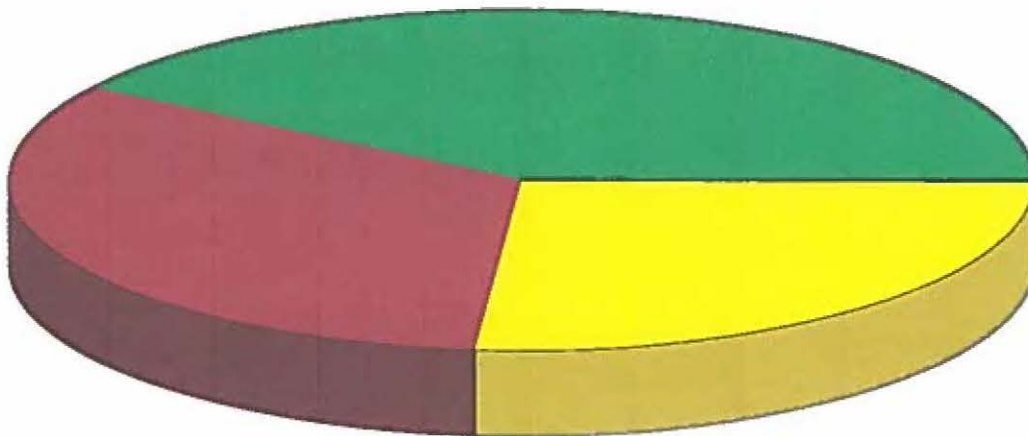
Sales by Month
July 2017 through April 2018

Dollar Sales



Sales Summary
July 2017 through April 2018

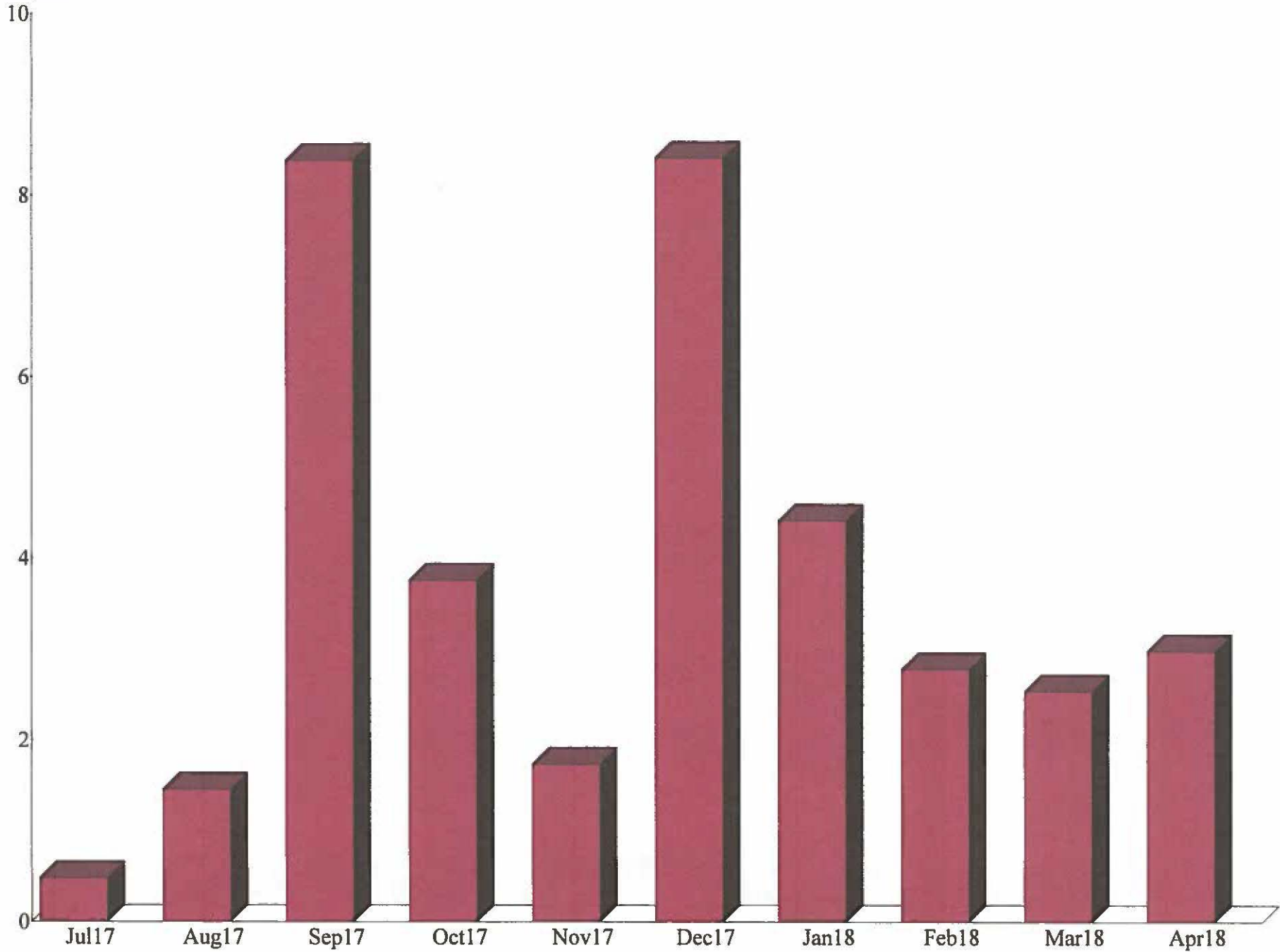
ORF - Hangar Rental (Hangar rent)	40.88%
OSF- JetA (JetA)	32.83
OSG - 100LL (100LL AvGas)	26.27
Caps - OMI (Franklin Caps)	0.01
OSO-15w50 (15w50 Aeroshell Oil)	0.01
Total	\$112,433.93



By Item

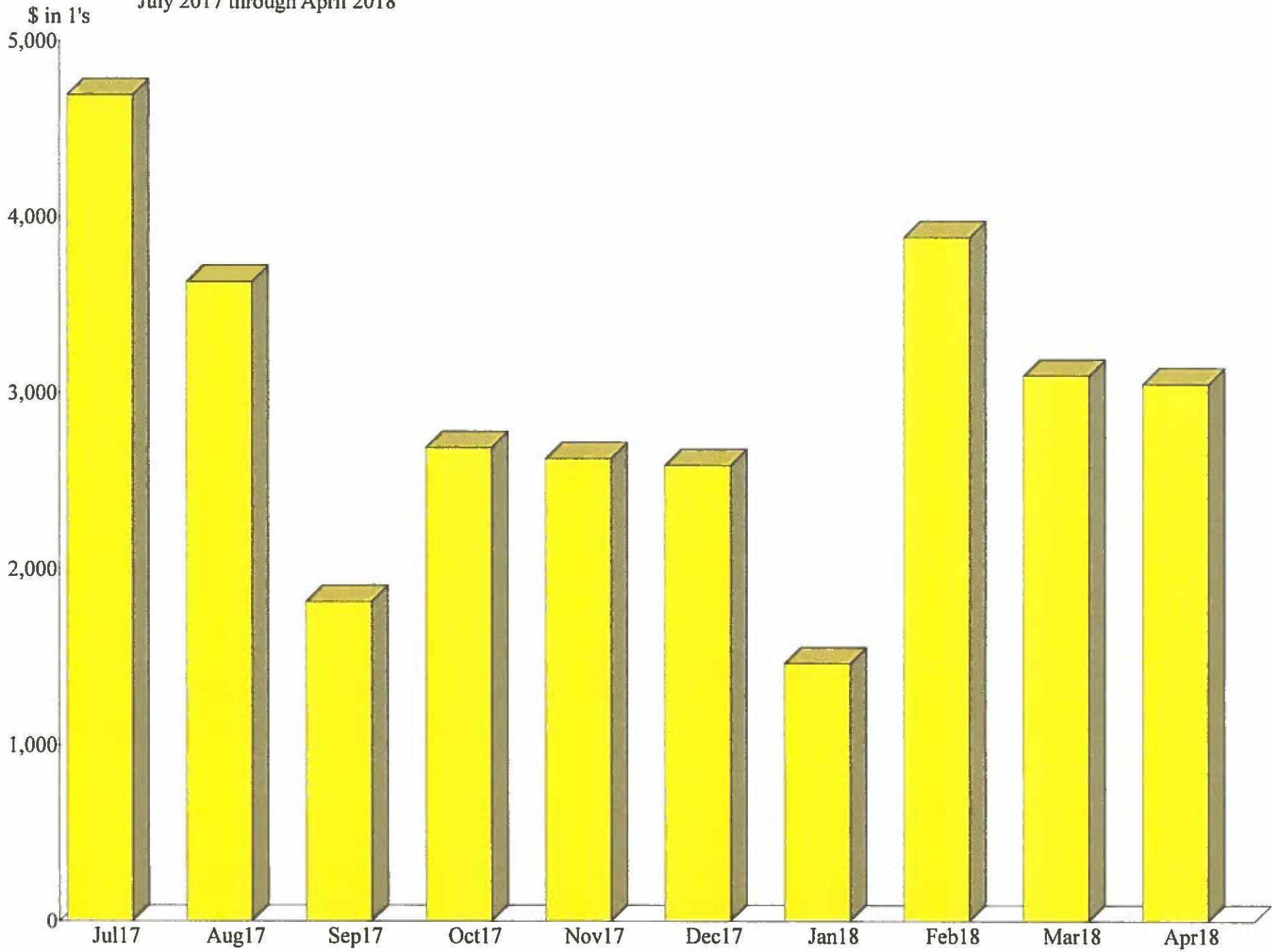
OSF- JetA (JetA)

\$ in 1,000's July 2017 through April 2018



OSG - 100LL (100LL AvGas)

July 2017 through April 2018



FINANCE

A. FY 2017 – 2018 School Budget Amendment # 2018 – 15

BUDGET AMENDMENT 2018-15

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2017-2018 City Budget is hereby amended to authorize changes in the School's appropriations of State and local revenues and the associated changes to expenditures.

		2017-2018	AMENDED	INCREASE
		BUDGET	BUDGET	(DECREASE)
250	EDUCATION FUND			
	REVENUE			
33010-0225	Title VIB Special Education	\$686,296	\$688,010	\$1,714
18990-1700	Rebates and Refunds	1,000	128,992	127,992
				\$129,706
	EXPENDITURES			
60000-0008	Title VIB Special Education	\$686,296	\$688,010	\$1,714
60000-0003	Pupil Transportation	518,055	616,055	98,000
60000-0004	Operations and Maint Services	1,547,417	1,570,417	23,000
60000-0002	Admin, Health & Attendance	1,083,434	1,090,426	6,992
				\$129,706

*Certified copy of resolution adopted by
Franklin City Council.*

Clerk to the City Council



FRANKLIN CITY PUBLIC SCHOOLS

207 West Second Avenue
Franklin, Virginia 23851-1713
(757) 569-8111 • Fax (757) 569-8078

Memo

To: Randy Martin, City Manager
From: Tamara Sterling, Division Superintendent
Date: June 1, 2018
RE: Changes in Appropriations

The Franklin City School Division is requesting the following changes in appropriations. The Franklin City School Board has approved of the requested changes.

REVENUE	ACCOUNT DESCRIPTION	AMOUNT	ACCOUNT DESCRIPTION	EXPENSE	AMOUNT
250-3-33010-0225	Title VIB Special Education	\$ 1,714.00	Title VIB Special Education	250-4-60000-0008	\$ 1,714.00
250-3-18990-1700	Rebates and Refunds	\$ 98,000.00	Pupil Transportation	250-4-60000-0003	\$ 98,000.00
250-3-18990-1700	Rebates and Refunds	\$ 23,000.00	Operations and Maintenance Services	250-4-60000-0004	\$ 23,000.00
250-3-18990-1700	Rebates and Refunds	\$ 6,992.27	Administration, Health and Attendance	250-4-60000-0002	\$ 6,992.27
	TOTAL	\$ 129,706.27		TOTAL	\$ 129,706.27

cc: City Council Clerk

OLD/NEW BUSINESS

- A. School Board Appointments – At Large, Wards 4 & 6**
- B. Partial Property Tax Abatement (Donated IP Property Closing)**
- C. City Manager’s Report**



*Office Of The City Attorney
H. Taylor Williams, IV*

June 4, 2018

From: H. Taylor Williams, IV, City Attorney

To: Members of City Council

Re: Appointments to Franklin City School Board

At the regular meeting of City Council on May 14, 2018, the City Council held a Public Hearing for the purpose of receiving nominations of persons to serve on the Franklin City School Board for Ward 4, Ward 6 and for the At-Large seats. Nominations were received for re-appointment of Marchelle Williams to serve in Ward 4, for Robert Holt to serve in Ward 6 and for Carrie Johnson to serve in the At-Large seat.

After these nominations were received, no other nominations were forthcoming and the nominations were closed. After a brief discussion it was the consensus of the Council the nominees were familiar to all the Board members and it was agreed it was not necessary to interview the nominees. It is necessary for the nominee's names to be placed in nomination by motion for each person to serve a 3-year term on School Board to begin on July 1, 2018 and end June 30, 2021. This action by Council must occur prior to June 30, 2018 to allow the nominees an opportunity to go to the Circuit Court Clerk's Office to be sworn in as members of the School Board before July 1, 2018.

If you have any questions please contact me in advance of the meeting scheduled for June 11, 2018.

H. Taylor Williams, IV



*Office Of The City Attorney
H. Taylor Williams, IV*

June 7, 2018

From: H. Taylor Williams, IV

To: Members of City Council

Re: Credit on Current Fiscal Year Taxes

The City of Franklin entered into a Donation Agreement with International Paper Company dated November 14, 2017 for the conveyance of several parcels of land identified as Tax Map 107-55-19-99, 107-56-C, 108-72-20-16B, 16C, 16D and 16E. These parcels of land were deeded to the City by deed dated March 2, 2018 and recorded March 5, 2018. All real estate taxes due on these properties from July 1, 2017 through December 31, 2017 were paid by International paper. There is a real estate tax liability for the time period beginning January 1, 2018 to March 1, 2018 in the approximate amount of \$220.00. Pursuant to Virginia Code Section 58.1-3360, the City acquired an equitable interest in the property from International Paper at the time of the execution of the Donation Agreement on November 14, 2017. International Paper Company can be relieved from the payment of the proportionate share of the real estate taxes and levies in the second half of FY 17/18 (January 1, 2018 to March 5, 2018) for the property that was acquired and the Treasurer can give a receipt for the taxes for the property acquired by the City which shall be considered a credit for the settlement of accounts at the end of the Fiscal Year 17/18.

H. Taylor Williams, IV



*Office Of The City Manager
R. Randy Martin*

June 6, 2018

To: Mayor & Council Members
From: R. Randy Martin, City Manager
Subject: City Manager's Report for 6/11/18 Regular Meeting

The following items are to be included in the City Manager's report at the June 11th regular Council meeting:

- 1) The Southampton County Board of Supervisors was recently presented a report from the architect engaged to plan the new Courthouse project. The report included the latest options to be considered for the project to be located in Courtland on or contiguous to the current location. Enclosed is a copy of the report information. The County Administrator asked that the information be shared with Council. If you have any comments, please advise.
- 2) Be reminded, the Planning Commission & City Council joint work session will be held on Tuesday, June 12th at 6:00 p.m. in the second floor conference room at City Hall. The Joint Public Hearing for the previously presented related regulatory ordinance changes is already being advertised for the June 25th regular meeting at 7:00 p.m.
- 3) Enclosed is a copy of the Franklin Business Center Economic Impact report for 2017. Councilman Burgess will comment on the report during Boards & Commissions.
- 4) I am pleased to report that the State's Department of Environmental Quality (DEQ) has formally approved the Corrective Action Plan (CAP) the City submitted in late 2017 in response to the Wastewater Treatment Plant Consent Order issued May 18, 2017. The approval was received May 25, 2018.
- 5) At the May 14, 2018 regular meeting, Mr. Ralph Vincent, Jr. spoke during citizen's time concerning a vacant duplex located at 714 & 716 Bolling Street next to his residence. Community Development investigated and based upon their inspection moved to have the structure boarded up due to its condition. It was determined that the owner is listed as Weinberg Properties, LLC, which is another property under the control of Mr. Lee Barnes who has other properties in the City including the four unit boarded up building in the 500 block of 2nd Avenue. The City incurred costs of \$950.00 on this Bolling Street structure already for the immediate actions which will be billed to the owner. This week it was reported by Mr. Vincent that someone has reentered the structure, so Community

Development has again taken further action to secure the structure and address code violations.

- 6) Riverwalk Park update – City Attorney Williams is in the process of pursuing closure on acquisition of the adjoining parcel to the IP property recently acquired for the Riverwalk park. This was the site of the former Cavalier Auto commercial property which is also being donated and acquired using state grant funds. Staff has received notification this week of the latest state grant cycle for next steps toward phased development of the property. Further updates will be forthcoming since the application deadline is July 19, 2018.
- 7) The Jones Garage demolition is progressing. The demo is under contract and the owner accepted responsibility for payment thus avoiding the City having that burden. The permitting process including asbestos abatement has been finalized. The contractor expects to be on site and completing the demo this month.
- 8) Council Top Priority Status Report – In a 2/26/18 work session Council established three top priorities for focus for the duration of 2018. Council recently asked that Management provide monthly updates on the status. a) Revisiting the rental housing inspection program: the Council finalized appointments to an adhoc advisory committee of various stakeholders in May. An initial meeting of the committee will be planned in the coming weeks to get the group briefed and started; b) filling key staff positions: now that the budget is finalized, Management is focused on filling the Finance Director and HR Director positions. The goal is to fill both within the next 30 – 60 days. The Financial Accountant position was recently filled through a promotion within. This created a vacancy in the Payroll Technician position, so that is a high priority for filling quickly as well. As discussed in the budget the Admin Assistant position will be revisited for funding during the fiscal year. c) The electric utility meter reading & billing assessment was deemed the highest priority item by Council. Management pursued proposals and selected an experienced firm in doing these type evaluations. The firm completed the independent meter reading element of the engagement in May at the same time that the City was conducting its monthly meter reading process. The firm is continuing to perform the remaining tasks after which they will provide a report on their findings. The report will be shared with Council in a future meeting upon its completion. I anticipate this to occur either in late June or July.

I will continue to update Council on the priority items as directed including progress on other details.

Enclosures

13. STATUS REPORT – SOUTHAMPTON COURTHOUSE MOSELEY ARCHITECTS

As you recall from your November 2017 meeting, Moseley Architects was engaged to confirm the Courthouse space needs and program design and identify additional options and alternatives to meet those space needs moving forward.

At your February 26th meeting, they reported that, after meeting with members of the Board, Judges, Clerks, Commonwealth's Attorney and Sheriff, the overall space needs remained unchanged at approximately 44,000 square feet.

They further shared that evening, at a very high level, a variety of conceptual options moving forward, including:

- **Option 2** – Demolition of the 1960's wing of the existing Courthouse, followed by a new 2-story addition in its place, plus renovation of the remaining 1834 Courtrooms and the 1996 addition;
- **Option 2A** – Minimal renovation of the existing facility, recognizing that it does not address the space needs or all of the security guidelines established by the Supreme Court;
- **Option 3** – Renovate the existing facility to meet the Supreme Court guidelines (may not be possible) recognizing that the space needs remain unaddressed;
- **Option 4** - Construct a new 2 story addition in the parking lot adjacent to the 1960's wing, renovate the existing facility, but retain the 1960's wing in its entirety;
- **Option 5** - Construct a new building to accommodate all courts functions adjacent to the County Office Center;
- **Option 6** - Construct a new building adjacent to the County Office Center to house some court functions, other than the Circuit Court; renovate the existing courts facility to accommodate the circuit court and other space needs;
- **Option 7** - Construct a new building adjacent to the existing courthouse. Requires acquisition of "Seven Gables" property. It would demolish the 1960's wing to accommodate parking requirements. It would retain and repurpose the existing historic courthouse. The new building will be within the floodway and associated mitigation will be required. It will be based on reusing the same floor plans developed for Option 1 (Camp Parkway option).

Over the past 90 days, at the Board's direction, Moseley has further refined each of these options and developed preliminary cost estimates for each (cost estimates unavailable until Tuesday's presentation), which they'll present tonight.

Option 5 has several variations and requires the acquisition of additional property to satisfy the statutory requirement that the site be contiguous to the existing Courthouse site. Even with the acquisition of property, it is debatable whether or not development of a Courthouse on the Office Center property meets this statutory requirement.

Even if it does, please note that Option 5A remains a real long shot. It also requires acquisition of property presently owned by Courtland Baptist Church. At their request, I recently met with two of their Trustees, where they shared with me their Master Plan for the site (copy attached at the end of this agenda item). They expressed no interest in selling any portion of their property and in my judgment, it is doubtful that will change.

Option 5B might possibly remain on the table, if the County offered to lease a portion of the Church property for parking and stormwater management, coordinated development of the improvements with the Church Master Plan, and bore the expense of constructing and maintaining the parking lot and BMP's. Under this scenario, the church could reserve the right to utilize the parking lot at all times outside of county operating hours and have access to the BMPs to meet any future stormwater needs as they develop their site. Please note that I have not discussed this type of agreement with Church leadership and it may not interest them (or you).

The other options are fairly straightforward.

Subject to your approval, this is the decision-making process that I recommend:

- Take tonight's presentation under advisement, solicit feedback over the next 4 weeks from your constituents and receive input from the City of Franklin, Judges, Clerks, Commonwealth's Attorney and Sheriff.
- Revisit the matter at your June 25 meeting and take action to remove the least desirable alternatives, reducing the number of alternatives to no less than 2 or more than 4.
- Advertise a public hearing and solicit public comment on the remaining alternatives at your July 23 meeting. Take the public comment under advisement and defer action until your regular August meeting.
- **August 27, 2018** – Make a final decision on the conceptual plan moving forward.

SOUTHAMPTON COUNTY

COURTHOUSE FACILITY OPTION DEVELOPMENT

May 29, 2018

MOSELEYARCHITECTS

OPTIONS DEVELOPMENT

PRIOR OPTIONS

Option 1 – New building on Camp Parkway for all courts functions (no longer under consideration).

Option 2 – Demolish the 1960's wing and expand and renovate the existing courts facility for all courts functions (previously developed option).

Option 2A – Also referred to as the “reduced scope option”; expands and renovates the existing courthouse and retains the 1960's wing.

- The courthouse stakeholders indicated this option is not a viable solution for future, or current courts needs, and identified numerous concerns (no longer under consideration).

OPTIONS DEVELOPMENT: Option 3

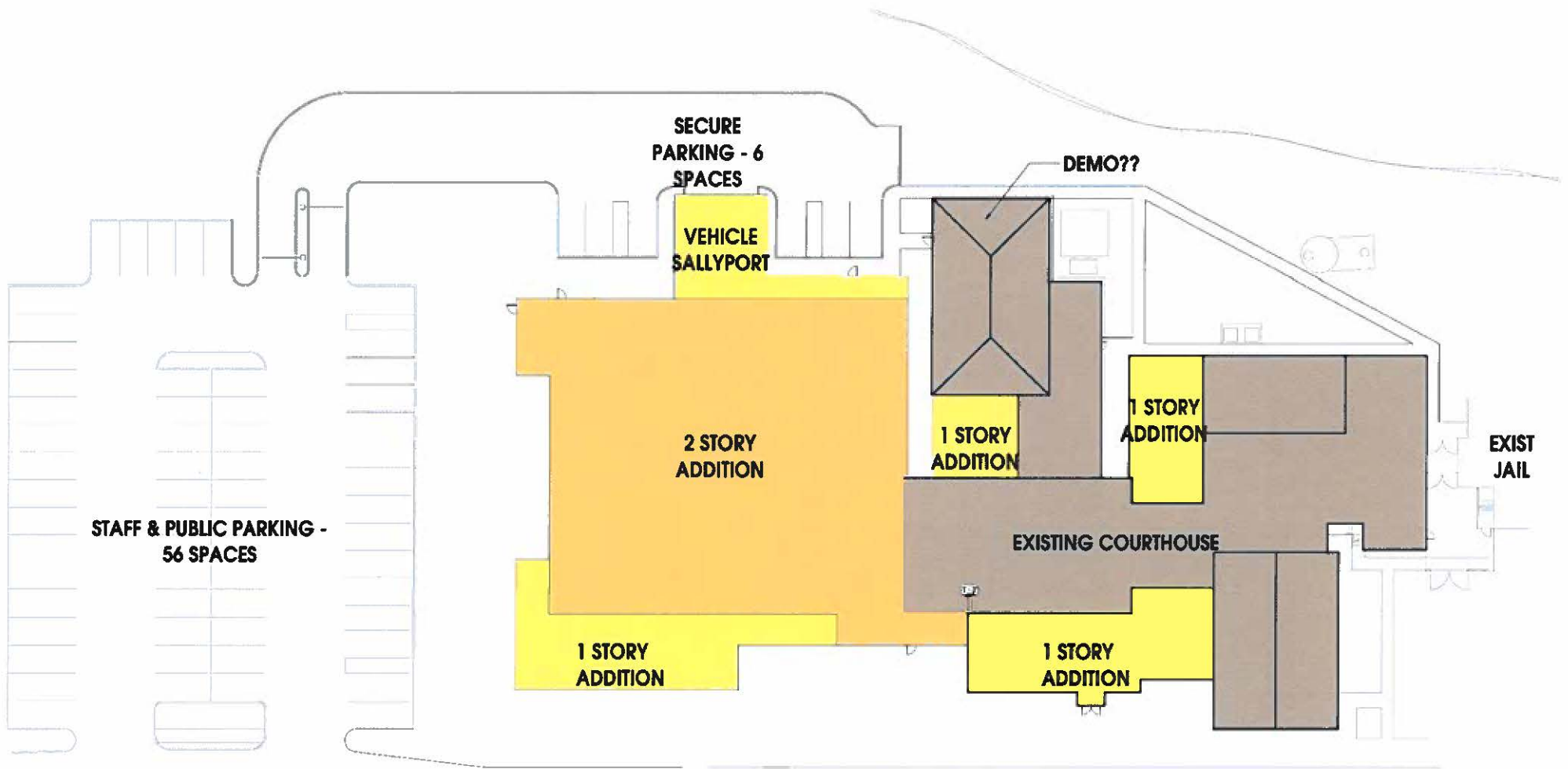
NEW OPTIONS

Is there a viable alternative to Option 2A that will correct the deficiencies identified by the courts' stakeholders, but costs less than Option 2.

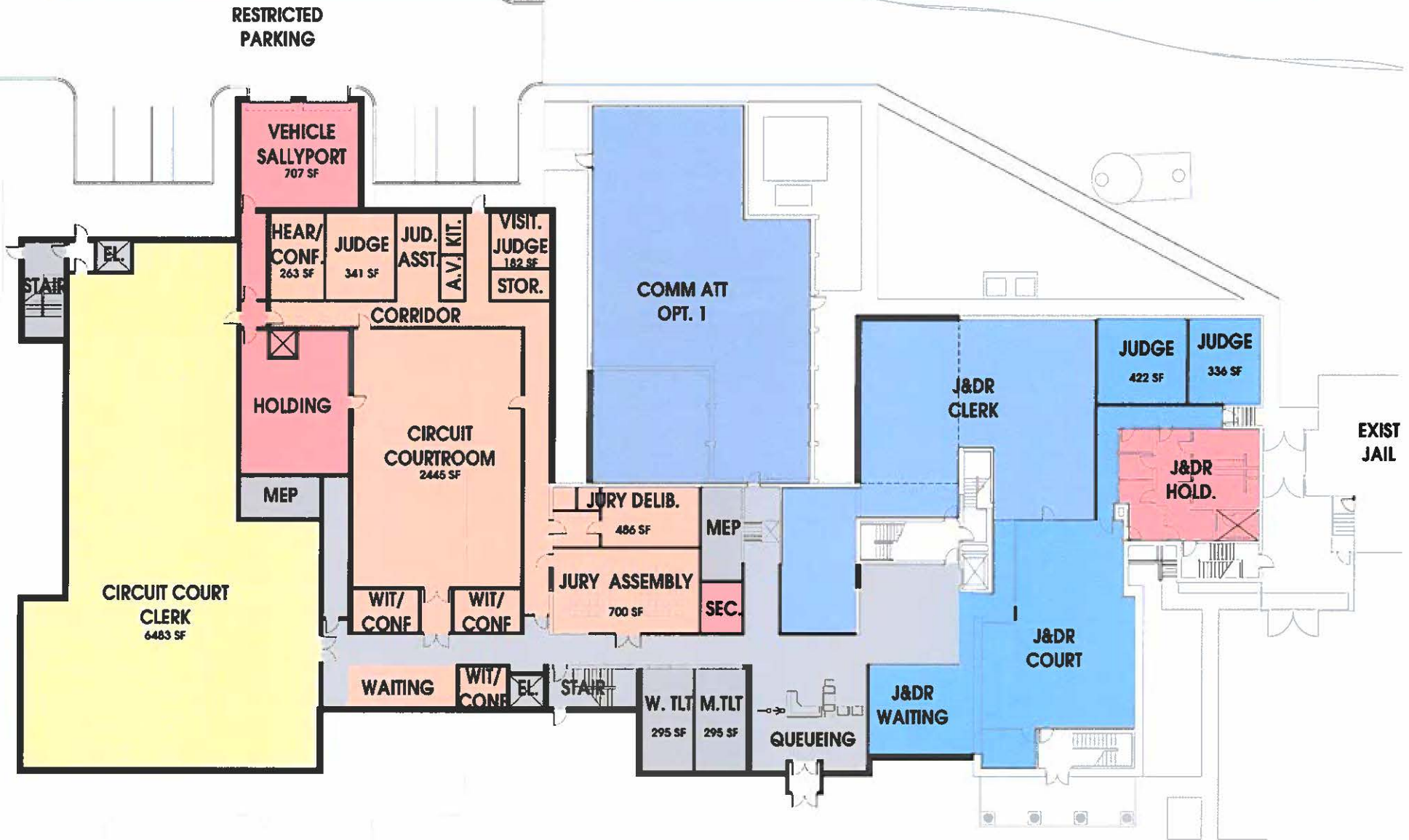
- Some deficiencies identified by the courts' stakeholders were not possible to resolve.

OPTIONS DEVELOPMENT: Option 4

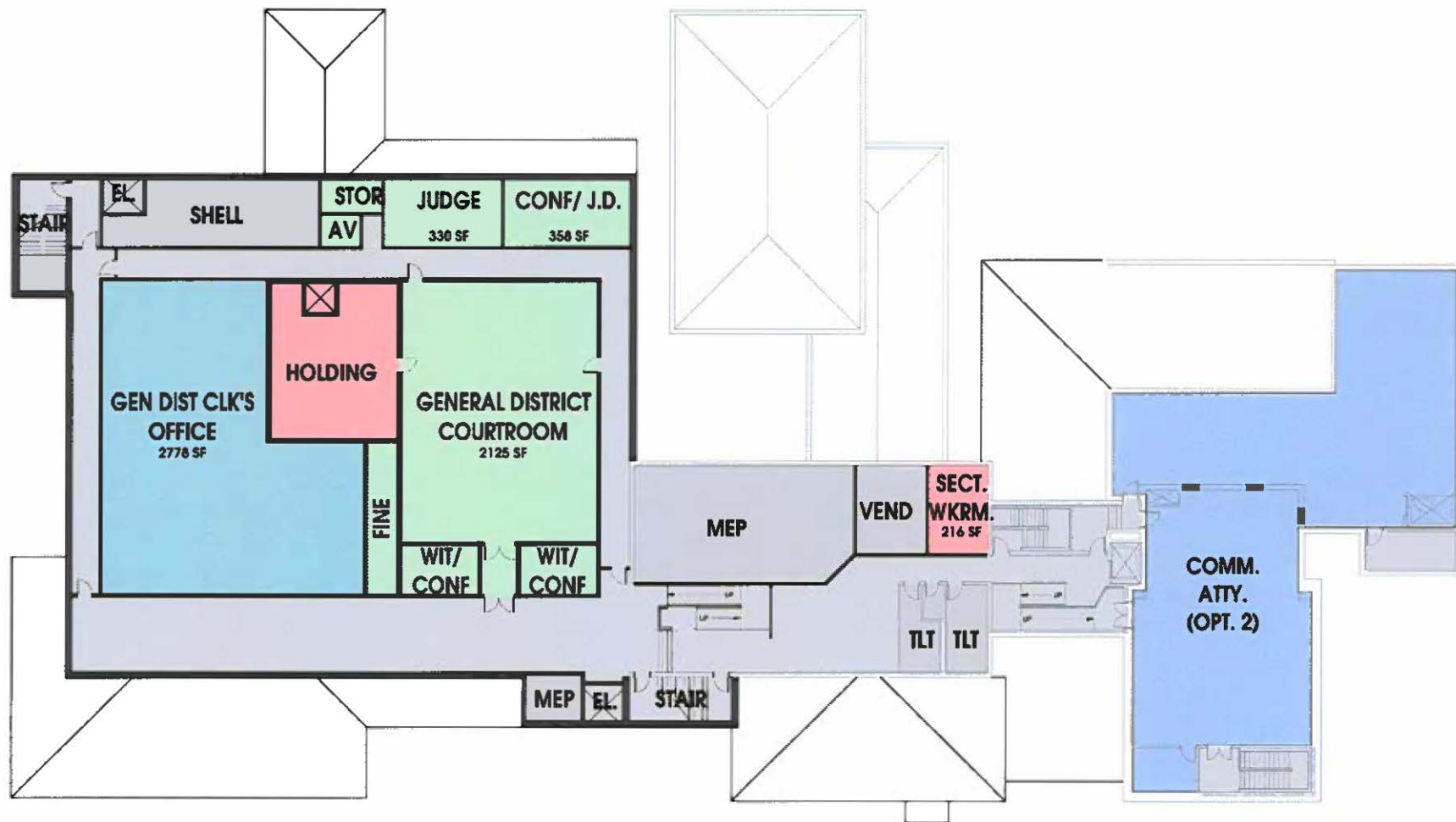
Construct a new 2 story addition in the parking lot adjacent to the 1960's wing, renovate the existing facility, but retain the 1960's wing.



OPTIONS DEVELOPMENT: Option 4



OPTIONS DEVELOPMENT: Option 4



OPTIONS DEVELOPMENT: Option 5

Construct a new building to accommodate all courts functions adjacent to the County Office Center.

- Requires acquisition of property to make the County Office Center property contiguous with existing courthouse property.
 - Several possible pathways have been identified that may accomplish this.
- Will be based on reusing the same floor plans developed for Option 1

OPTIONS DEVELOPMENT: Option 5.1

Acquire property to make the County Office Center contiguous with the Courthouse property..



OPTIONS DEVELOPMENT: Option 5.2

Acquire property to make the County Office Center contiguous with the Courthouse property..



OPTIONS DEVELOPMENT: Option 5.3

Acquire property to make the County Office Center contiguous with the Courthouse property..



OPTIONS DEVELOPMENT: Option 5A

In conjunction with Option 5.1-5.4, acquire property adjacent to the County Office Center to accommodate building, or parking..



OPTIONS DEVELOPMENT: Option 5A



OPTIONS DEVELOPMENT: Option 5B



OPTIONS DEVELOPMENT: Option 6

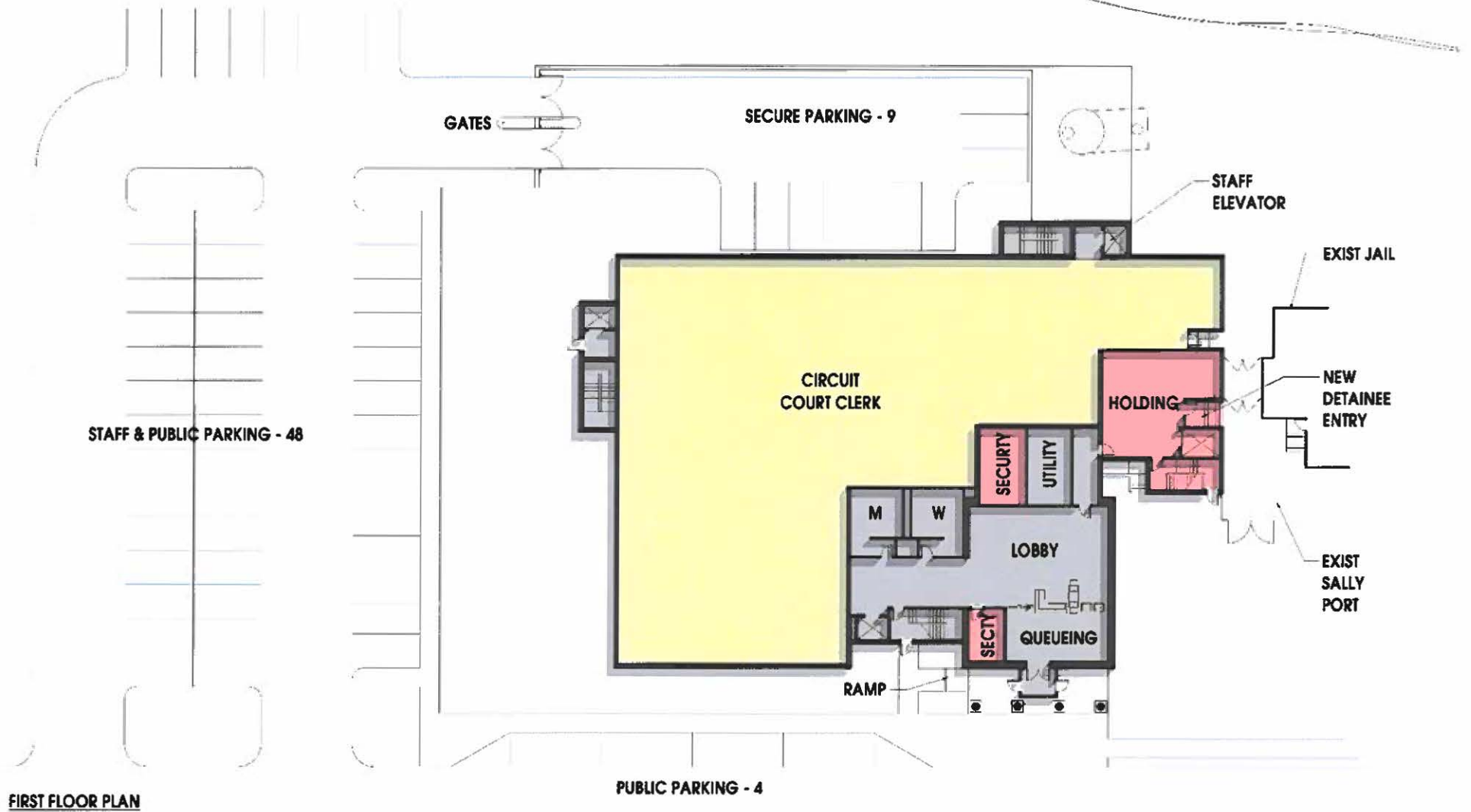
Construct a new building adjacent to the County Office Center to house some court functions (other than the Circuit Court); renovate the existing courts facility to accommodate the circuit court and other space needs.

- May be possible without acquiring property to make the office center contiguous with the existing courthouse property
- Several combinations of departments or courts functions could be relocated to a new building across the street without property acquisition if the Circuit Court remains at the existing courthouse property
- This will need to be validated by the County Attorney
- Splits functions

OPTIONS DEVELOPMENT: Option 6 New Building



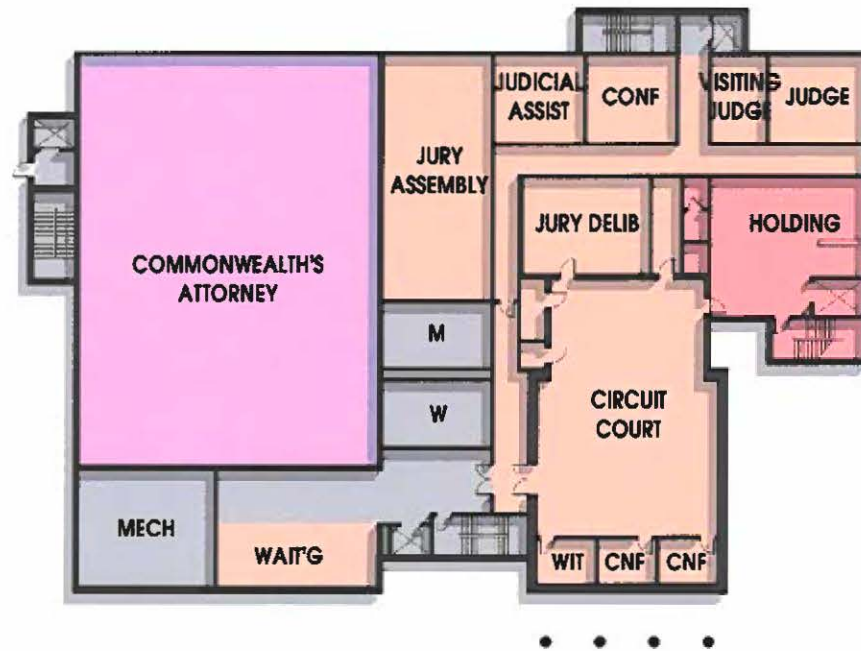
OPTIONS DEVELOPMENT: Option 6 Renovations



FIRST FLOOR PLAN

0' 10' 20' 40'

OPTIONS DEVELOPMENT: Option 6 Renovations



SECOND FLOOR PLAN



OPTIONS DEVELOPMENT: Option 7

Construct a new building adjacent to the existing courthouse.

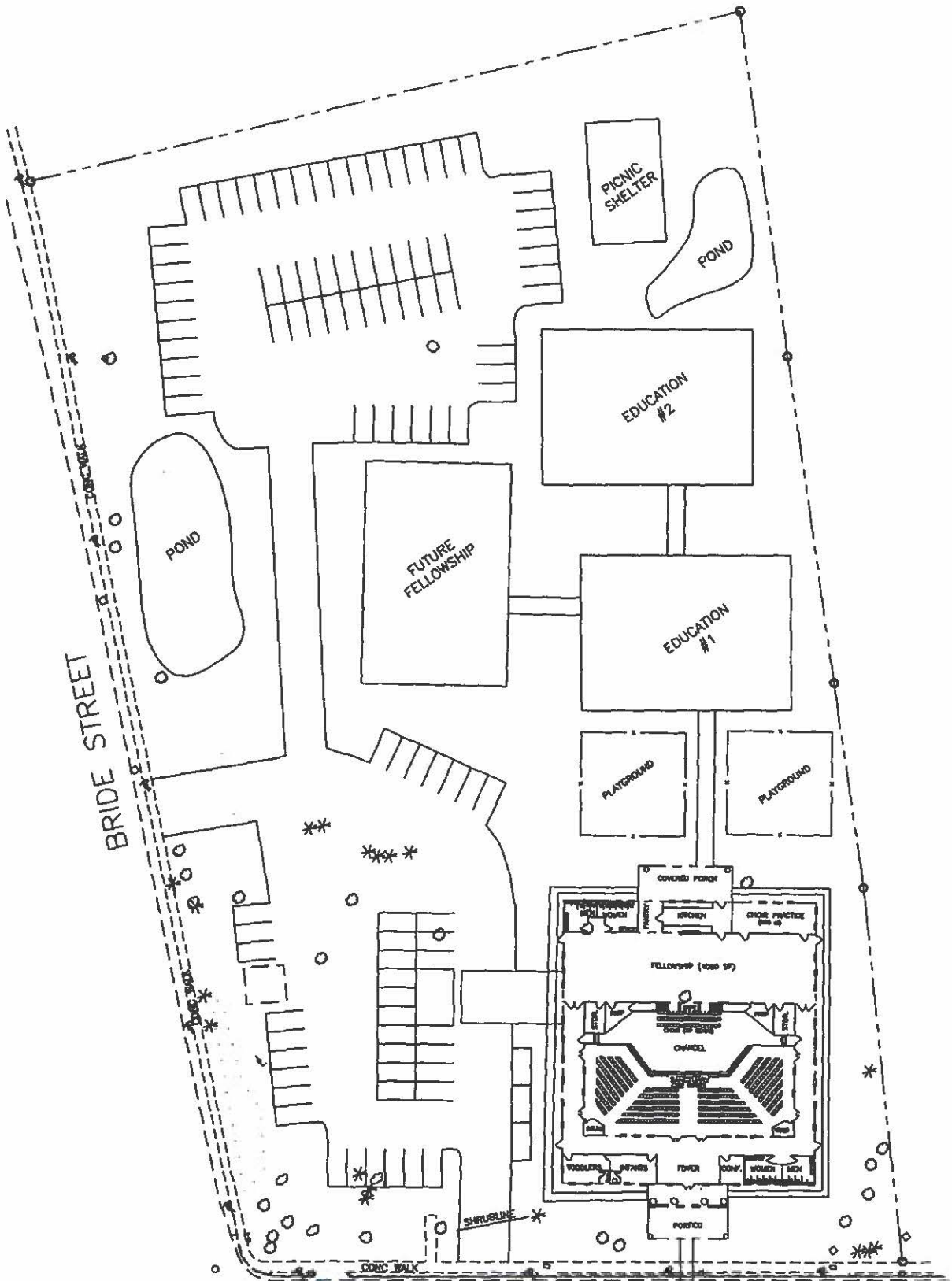
- Requires acquisition of “7 Gables” property.
- Demolish the 1960’s wing to accommodate parking requirements.
- Retain and repurpose the existing historic courthouse.
- The new building will be within the floodway and associated mitigation will be required .
- Will be based on reusing the same floor plans developed for Option 1.

OPTIONS DEVELOPMENT: Option 7



OPTIONS DEVELOPMENT: Option 7





MAIN STREET

MASTER PLAN

Courtland Baptist Church

Robert Randy Martin

From: Mike Johnson <mjohnson@southamptoncounty.org>
Sent: Monday, June 04, 2018 9:15 AM
To: Dallas Jones; Ronnie West; Randolph Cook; Alan Edwards; Carl Faison; Bruce Phillips; Barry Porter
Cc: Carl Edward Eason Jr. (ceason@vacourts.gov); Rick Francis (rfrancis@vacourts.gov); Eric Cooke; Jack Stutts (stutts@shso.org); Belinda Jones (bjones@vacourts.gov); Robert Randy Martin
Subject: FW: Southampton Option 5c
Attachments: Site Plan Option 5c -Developed (Custom).jpg

Gentlemen,

I received the attached additional concept late Friday which illustrates yet another variation on Option 5. This concept would require acquisition of 3 parcels along Court Street (Bell, Flythe and Davis).

Mike

From: Yago, Christopher [<mailto:cyago@moseleyarchitects.com>]
Sent: Friday, June 1, 2018 5:46 PM
To: Mike Johnson <mjohnson@southamptoncounty.org>
Cc: Bell, Tony <tbell@moseleyarchitects.com>
Subject: Southampton Option 5c

Mike,
We wanted to pass along the attached alternate version of Option 5 in case the County is unable to secure land from the church and wants to instead pursue land along court street. I personally like the way this fronts Court Street. If you could get the USDA parcel/building that sits back between the Office Center and proposed courthouse that would really provide a lot of flexibility, however this option appears to be feasible without getting that parcel.
Thanks,
Chris

Christopher C. Yago, AIA, NCARB, LEED AP BD+C
Senior Associate

MOSELEY ARCHITECTS

Designing Solutions. Building Trust. Enriching Lives.
Office 804.794.7555

[Web](#) | [Twitter](#) | [Facebook](#) | [LinkedIn](#)

OPTION 5C



0 50 100
1" = 100'

Robert Randy Martin

From: Benny Burgess <benny@bco-cpa.com>
Sent: Wednesday, May 16, 2018 2:30 PM
To: Robert Randy Martin
Subject: Agenda Item
Attachments: Economic Impact.pdf

Randy

Would you add the report to the information that is included with the next agenda packet you send out for June. You do not need to add an agenda item since I will report under Boards and Commissions. I thought it would be good to give to them in advance of the meeting so I can review.

Thanks
Benny

Brenton D. Burgess, CPA
Burgess & Co, P.C., CPAs

P.O. Box 634
101 South Main Street
Franklin, Virginia 23851
Phone: 757-569-8156
Fax: 757-569-8303
Email: benny@bco-cpa.com

<http://www.bco-cpa.com>

[Click here](#) to upload files.



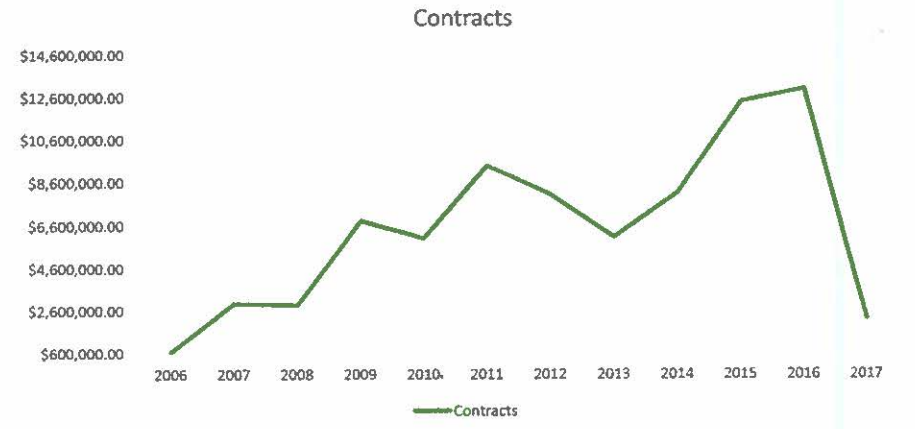
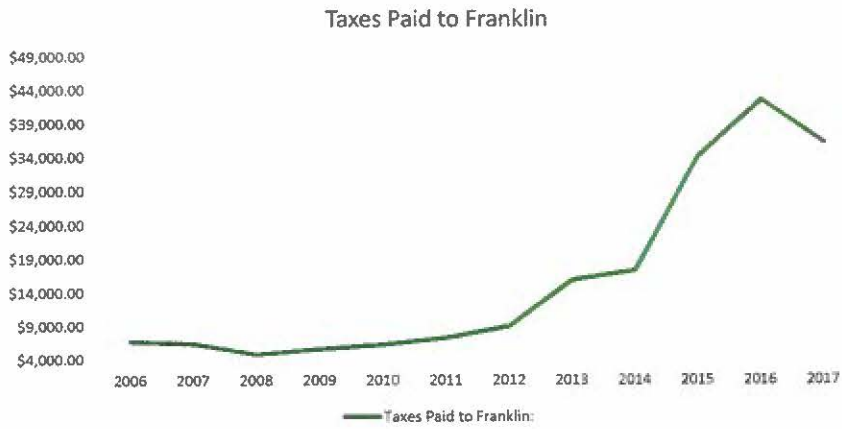
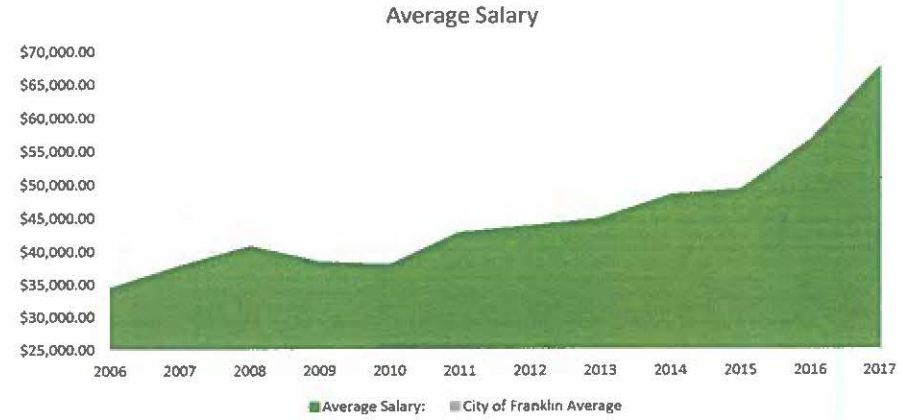
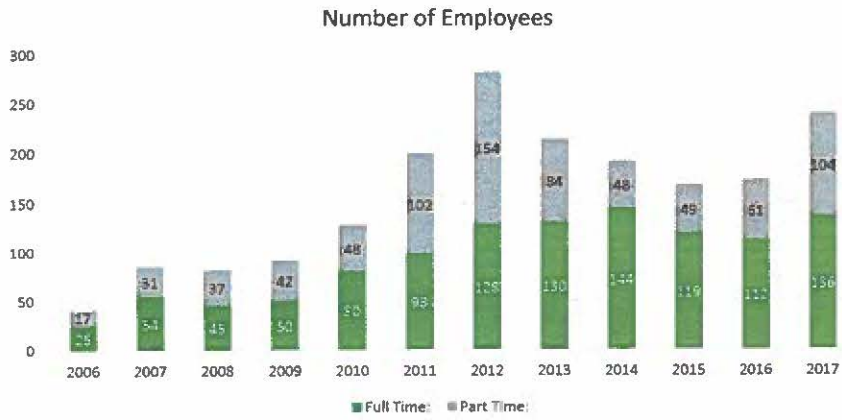
ECONOMIC IMPACT 2017

Number of Employees:	Full Time	136
	Part Time	104
Average Salary (FT employees only):		\$67,633.44
Client Rent Paid to Franklin:		\$152,296.90*
Taxes Paid to Franklin:		\$35,902.62
Taxes Paid to Virginia		\$382,901.00
Taxes Paid to IRS:		\$886,172.00
Total Business Profits:		\$10,798,342.00
Signed Contracts:		\$2,200,000.00
Pending Contracts:		\$546,000.00

Thirteen new and expanding clients signed leases at the Franklin Business Center, three clients graduated with two staying in the City of Franklin.

*75 temp jobs created through On Time Staffing

*Budgeted for \$ 113,000.00. July 16-June 17





Smart Beginnings and Franklin Southampton Economic Development, Inc. Rent

Smart Beginnings Rent

- 2010- \$7.50/sf on 475 sf
- 2011- \$8.00/sf
- 2012-2017- \$8.50/sf
- In 2017, the board decided to not make an increase since the rent payment comes from the City of Franklin.
- Long term lease?

Franklin Southampton Economic Development, Inc. Rent

- Currently \$7.50/sf (\$1,188.00 per month) on 1,900 sf
- Five-year lease

COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS